

2001-2002 RFMS Technical Reference
(565 H)
Tracking Log

Page(s) affected	Page(s) inserted	Change(s) made
Table of Contents		
i-vii	i-vii	Updated and repaginated Table of Contents.
Overview		
O-19 to O-19A	O-19 to O-19A	Updated CPS/WAN Technical Support reference.
O-23	O-23	Modified Federal Pell Grant Program e-mail address.
O-26	O-26	Deleted Title IV WAN Customer Service reference and updated FISAP Technical Support Reference.
Custom Layouts		
1-19	1-19	Added \geq before the 80 in the Total Record Length.
1-20	1-20	For field #1 added in description column "TIVWAN Batch Header ID".
1-21	1-21	Added \geq before the 80 in the Total Record Length.
1-23	1-23	Added \geq before the 80 in the Total Record Length.
1-26	1-26	Added "This field is required" to the Valid Values columns for field #s 1, 11, & 15.
1-29 to 1-30	1-29 to 1-30	Added "This field is required" to the Valid Values columns for field #s 1, 11, 15, 41, 47, & 58.
1-31 to 1-32	1-31 to 1-32	Added "This field is required" to the Valid Values columns for the following field #s: 1, 24, 33, 35, 61, & 68.
1-34	1-34	Added "This field is required" to the Valid Values columns for field #s 188 & 197. Modified Valid Values column for field #196 to: 1 = 0. 2 = 1-262, 3 = 236-524; added "or BLANK = low tuition does not apply".
1-35, 1-36, 1-37, & 1-38	1-35, 1-36, 1-37, & 1-38	Added "This field is required" to the Valid Values columns for the following field #s: 199, 201, 207, 208, & 209.
1-44	1-44	Modified parentheses for field #68 (in Valid Values Column).
1-46	1-46	Modified Valid Values for field #196.
1-47	1-47	Modified description for field #201; put a period after "SAR".
1-49	1-49	Added new field, field #209.
1-58 to 1-59	1-58 to 1-59	Added "This field is required" to the Valid Values columns for the following field #s: 1, 38, 40, 41, & 48.

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Custom Layouts (Continued)		
1-74	1-74	Added to the Valid Values column, “This field is required”, for field #1.
1-76	1-76	Modified Valid Values for Field #218; changed “should” to “will”.
1-81 to 1-82	1-81 to 1-82	Added “This field is required” to Valid Values columns for the following field #s: 1, 7, 35, & 36.
New	1-84 to 1-84A	Added “Data Request Acknowledgements: Multiple Reporting, Reconciliation, Statement of Account, YTD”.
1-91	1-91	Deleted field #62; modified field #80.
1-92	1-92	Added new Field name for “Verification Status” for #94; Modified (renumbered) the following field #s: 86, 88, 93, 100, 105, 112 (and type changed to “A”); Deleted field #113. Modified Total Record Length to 100.
1-95	1-95	Deleted field #s 62 & 69.
1-98	1-98	Added new field #197.
1-101	1-101	Modified field #217; added an “s” to “applie” in first line of description.
Implementation Guide		
2-88	2-88	Modified Message of Edit Code 222.
2-89	2-89	Modified Messages of Edit Codes 231, 235, and 239.
2-90	2-90	Modified Messages of Edit Codes 303, 316, 321, and 322.
2-91	2-91	Modified Messages of Edit Codes 324, 325, 326, 327, 328, 329, and 331.
2-92	2-92	Modified Type of Edit Code 409. Modified Messages of Edit Codes 410, 411, 415, and 417.
2-93	2-93	Modified Messages of Edit Codes 419, 422, 423, 424, 425, 426, 427, 428, 429, 430, and 431.
2-95	2-95	Modified Messages of Edit Codes 610 and 611.
2-96	2-96	Modified Messages of Edit Codes 701, 702, 703, 704, 705, 706, 707, 708, 709, and 710.
Combination Systems		
3-6	3-6	Modified field #41 (changed type to “A/N” and field name to “Ed Use”). Modified “Constant” in Valid Values to “Spaces”.
3-7	3-7	Modified parenthesis in field #68 (Valid Values).

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Combination Systems (Continued)		
3-9	3-9 to 3-9A	Added new field #188.
3-10	3-10 to 3-10A	Modified Processing Notes/Edits for the following field #s: 199, 201, 206, & 207.
3-11	3-11	Modified Processing Notes/Edits for field #208.
3-12	3-12	Modified descriptions for field #s 209 & 216. Modified Processing Notes/Edit for field #216.
3-13	3-13	Modified Processing Notes/Edits for field # 217.
3-14	3-14 to 3-14A	Modified Type and Processing Notes/Edits for field #s 219, 221, & 225; Modified Valid Values for field #232; Modified Description of field #265.
3-15	3-15	Modified Description of field #274. Modified Processing Notes/Edits and Type of field #304.
3-17	3-17	Modified Processing Notes/Edits of field #s 24 & 48.
3-18	3-18	Modified Type and Valid Values of field #57. Modified Processing Notes/Edits for Field #103.
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A-2 to A20A	A-2 to A20A	Modified Glossary terms
Appendix D – Edit Comment Codes and Descriptions		
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D-38	D-38	Modified Messages for edits 327 and 328.
D-39	D-39	Modified Messages for edits 330 and 331.
D-41	D-41	Added “E” to Edit Code Type and modified Message for edit 401.

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Appendix D – Edit Comment Codes and Descriptions (Continued)		
D-43	D-43	Modified Message for edit 405.
D-44	D-44	Modified Messages for edits 407 and 408.
D-45	D-45	Removed “E” from Edit Code and Type for edit code 409 and modified Message for edit 410.
D-46	D-46	Modified Message for edit 411.
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D-61	D-61	Modified Messages for edits 701 and 702.
D-62	D-62	Modified Messages for edits 703, 704, and 705.
D-63	D-63	Modified Messages for edits 706, 707, and 708.
D-64	D-64	Modified Messages for edits 709 and 710.
Index		
iii	iii	Added index entry for Data Request Acknowledgements.

RFMS Technical Reference

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Sources of Assistance

If you have problems or questions, listed below are sources of assistance.

Note: Telephone numbers are subject to change.

~~CPS Customer Service~~ CPS/WAN Technical Support **800/330-5947**

Telecommunications Device for the Deaf (TDD/TTY) **800/511-5806**

E-mail: ~~eps@ncs.com~~ cpswan@ncs.com

SFA Technical Support:

<http://www.ed.gov/offices/OSFAP/sfatech/listserv.html>

Fax: 319/358-4260

Working hours are 7 a.m. - 7 p.m. (CT), Monday through Friday

- CPS Batch Status
- Custom/Combo/Mainframe Support for Direct Loans
- Software
 - EDEExpress Software--App Express, Packaging, Direct Loan, and Pell
 - FISAP Software
 - QA Tools Software
 - SSCR-32 Software
- Technical References
 - Direct Loan Technical Reference
 - EDE Technical Reference
 - FISAP Technical Reference
 - Packaging Technical Reference
 - SSCR Technical Reference
- Rejected EDE Records and Batches
- Renewal Application Processing
- Use of CPS On-line Query

- *Billing and Invoices*
- *Campus-Based Award Letter*
- *EDconn32*
- *EDE Enrollment and Participation*
- *Network Password Changes and Resets*
- *Software and User Manual Distribution*
- *Transmission Errors*

Federal Pell Grant Program

**800/4PGRANT
or 800/474-7268**

*E-mail: ~~pell_systems@ed.gov~~ **pell.systems@ed.gov***

Fax: 301/548-2396

Web site: <http://www.pellgrantsonline.ed.gov>

Working hours are 8 a.m. - 8 p.m. (ET) Monday through Friday

Customer Service

- Batch Processing Status and Rejected Batches
- Current Authorization Level
- General Inquiries concerning RFMS
- Information and Data Request Regarding Award Years Prior to 1999-2000
- Pell Grant Web Page Questions

Web Site

- Authorization Level for 1999 – the present
- Batch Status for 1999 – the present
- Links to Pell Grant resources

~~Title IV WAN Customer Service~~

800/615-1189

~~E-mail: t4wan@nes.com~~

~~Fax: 319/339-6983~~

~~Working hours are 7 a.m. — 10 p.m. (CT), Monday through Friday~~

- ~~Billing and Invoices~~
- ~~Campus Based Award Letter~~
- ~~EDconn32~~
- ~~EDE Enrollment and Participation~~
- ~~Network Password Changes and Resets~~
- ~~Software and User Manual Distribution~~
- ~~Transmission Errors~~

~~Universal Automation Labs (UAL)~~

877/801-7168

FISAP Technical Support

~~Fax: 301/565-0613~~

~~Working hours are 8 a.m. - 5:30 p.m. (ET), Monday through Friday~~

- FISAP Edit File
- FISAP Replacement Year-to-Date File

TIVWAN Transmission Header Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	5	5	A/N	TIVWAN Transmission Header ID	Literal value for Header ID	Constant: "O*N01"	Missing Transmission Header - Reject Transmission
6	53	48	A	Unused	Reserved for future use	Constant spaces	
54	55	2	A/N	Header Indicator	TIVWAN Transmission Header Indicator	Constant: "73"	
		XX	A	Unused	Length extended to make the transmission records match the Message Class record length.	Constant spaces	
		≥80		Total Record Length			

Type = A (Alphanumeric)
 = N (Numeric)
 = D (Date)

TIVWAN Transmission Batch Header Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	5	5	A/N	TIVWAN Batch Header Identification Number	<i>TIVWAN Batch Header ID</i>	Constant: "O*N05"	Missing Transmission Header -Reject Transmission
6	12	7	A/N	Header Destination Number	TIVWAN Destination Mailbox ID	'TGXXXXX' where 'XXXXX' is a five-digit number assigned to Destination	
13	19	7	A	Unused	Reserved for future use	Constant spaces	
20	24	5	A/N	Header Class Label	Text used to identify that the next field is a Message Class	Constant: ",CLS = "	
25	32	8	A/N	Header Message Class	Valid Message Class	Format = XXXXYY[IN/OP] where: XXXX = Literal for rec type YY = last year in cycle = '02' for 2001-2002 IN = for records IN to RFMS OP = for records OUT of RFMS	
33	36	4	A/N	Header XXX Label		Constant: ",XXX"	
37	41	5	A/N	Header Batch label	Text used to identify the next field is a Batch ID	Constant: ",BAT = "	
42	58	17	A/N	Header Batch ID	17-digit character batch ID. If not used, set to all zeros.	Batch ID: "00000000000000000"	

TIVWAN Transmission Batch Header Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
59	64	6	A/N	Header NCNT Label	Text used to identify the next field is the number of records included in this batch.	Constant: “,NCT = ”	
65	70	6	N	Header NCNT	Number of records included in this batch	“000000”	
		XX	A	Unused	Length extended to make the transmission records match the Message Class record length.	Constant spaces	
		≥80		Total Record Length			

TIVWAN Transmission Batch Trailer Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
		XX	A	Unused	Length extended to make the transmission records match the Message Class record length.	Constant spaces	
		≥80		Total Record Length			

Grant Batch Header Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	10	10	A	Header Identifier	Identify Header record in file. Left Justified	<i>This field is required.</i> Constant: 'GRANT HDR'	Missing Batch Header - Reject Batch
11	14	4	N	Data Record Length	Length of data records included in this batch	<i>This field is required.</i> Must be numeric: 0001 to 9999	If not equal to length for Message Class, then Reject Batch.
15	40	26	A	Batch ID	Number generated by the institution to uniquely identify a specific batch of records.	<i>This field is required.</i> Format = XXCCYY999999C CYYMMDDHHM MSS Where: XX = batch type code (alpha) CCYY = last year in cycle: '2002' 999999 = Reporting Pell ID CYYMMDD = date batch created HHMMSS = time batch created.	Valid Batch Type codes: #A = Statement of Account #C = Reconciliation #D = Disbursements #E = Batch Errors #G = System Generated #I = Institution Data #M = Multiple Reporting #O = Originations #P = Origination acknowledgement from the web #R = Data Request #T = ASCII Text #W = Disbursement Acknowledgements from the web #Y = Year-to-Date If duplicate Batch ID, then Reject Batch. If batch type does not agree with Message Class type, then reject batch. If #O, #R, or #I batch and received before system startup, then reject batch. If #D received more than N days prior to Award Year Start, then reject batch. If Batch Award Year does not agree with Message Class award year, then reject. If Reporting Pell ID is ineligible, then send warning message. If Reporting Pell ID is a branch campus or has Central Funding, then reject batch. If date batch created is > system date, then reject batch.

Grant Batch Trailer Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	10	10	A	Trailer Identifier	Identify Trailer record in file.	<i>This field is required.</i> Constant: 'GRANT TLR '	Missing Batch Trailer - reject batch. No detail records - reject batch.
11	14	4	N	Data Record Length	Length of data records included in this batch	<i>This field is required.</i> Must be numeric: 0001 to 9999	If not equal to Data Record Length on Header, then reject Batch.
15	40	26	A	Batch ID	Number generated by the institution to uniquely identify a specific batch of records.	<i>This field is required.</i> Format = XXCCYY999999C CCYYMMDDHHMMSS Where: XX = batch type code (alpha) CCYY = last year in cycle = '2002' 999999 = Reporting PELL ID CCYYMMDD = date batch created HHMMSS = time batch created	If not equal to Batch ID on Header, then reject Batch.
41	46	6	N	Reported Number of Records	Number of data records included in the batch.	<i>This field is required.</i> Must be numeric: 000000 to 999999	If not equal to count of detail records in input batch, then return warning message.
47	57	11	N	Reported Total of Batch	Total Origination Award Amount or Disbursement amount reported on Origination or Disbursement batches. For all other types of batches this amount will be constant 0.	<i>This field is required.</i> Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. For ESOA is constant 0. 00000000000 to 99999999999	If not equal to total of detail records in batch, then return warning message.

Grant Batch Trailer Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
58	58	1	A	Reported Total Sign Indicator	Positive or negative sign for total amount reported.	<i>This field is required.</i> P = Positive N = Negative For ESOA is constant P.	
59	64	6	N	Accepted and Corrected Number of Records	RFMS USE ONLY - Number of data records accepted and corrected by RFMS.	000000 to 999999	
65	75	11	N	Accepted and Corrected Total of Batch	RFMS USE ONLY - Total Award or Disbursement amount accepted and corrected on batch.	Dollars and cents. Use leading zeros, do not include the \$ sign or decimal point. 00000000000 to 99999999999	
76	76	1	A	Accepted and Corrected Total Sign Indicator	RFMS USE ONLY - Positive or negative sign for total amount accepted.	P = Positive N = Negative	
77	100	24	A	Unused	Reserved for future expansion	Constant spaces	
		XX	A	Unused	Length extended to make the trailer record the same length as the detail records.	Constant spaces	
		≥100		Total Record Length			

Origination Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	23	23	A/N	Origination ID	Unique number used to identify an origination.	<i>This field is required.</i> Format = 999999999XX20029999900 Where: SSN = 001010001 to 999999999 Name Code = XX Year Indicator = 2002 Valid Attended PELL ID = 999999 Orig Sequence Number = 00	Identifier If Origination ID matches on RFMS Database, Then Compare all fields. If all the fields match, then the record is returned as a duplicate otherwise it is a change. If the Origination ID does not match then the Origination is new.
24	32	9	N	Original SSN	Student's SSN from original FAFSA.	<i>This field is required.</i> 001010001 to 999999999	Identifier
33	34	2	A	Original Name Code	Student's name code from original FAFSA.	<i>This field is required.</i> Uppercase A to Z; (period); (apostrophe); (dash); Blank = no last name	Identifier If SSN & Name Code do not match value in Origination ID, then reject record.
35	40	6	N	Attended Campus PELL-ID	PELL-ID of attended campus. Change creates new origination record. Institution must change award amounts for student at original attended campus as necessary.	<i>This field is required.</i> Valid PELL-ID	Identifier Change creates new origination record. If Attended Pell ID does not match value in Origination ID, then reject record If Attended Campus is not equal to Reporting Campus, then If Attended Pell ID is not a branch of the Reporting Pell ID or Central Funded, then reject.
41	45	5	A/N	Unused	Reserved for expansion.	Constant spaces	
46	58	13	A/N	Institution Cross-Reference	This field can contain any cross-reference information useful to the institution to identify student records internally.	Institution defined	No editing by RFMS will be done on this field.
59	59	1	A	Action Code	Code to indicate action to be taken.	Will always be BLANK	No editing
60	60	1	A	Unused	Reserved for expansion	Constant spaces	

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
61	67	7	N	Award Amount for Entire School Year	Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year.	<i>This field is required.</i> Dollars and cents. Use leading zeros and report cents as '00'; do not include the \$ sign or decimal point. Range = 0000000 to AWARD AMOUNT MAXIMUM	Cannot exceed Total Payment Ceiling - award validation performed. Increases are required to be submitted to RFMS. Any change to origination data requires the Award Amount to be validated.
68	75	8	N	Estimated Disbursement Date #1	Date 1st disbursement to student is estimated to be made.	<i>This field is required.</i> CCYYMMDD = Range = N days prior to DISBURSEMENT START DATE (20010701) to DISBURSEMENT END DATE (20070930).	If Date not within range, then set approved value to system date
76	83	8	N	Estimated Disbursement Date #2	Date 2nd disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	If Date not within range, then set approved value to spaces.
84	91	8	N	Estimated Disbursement Date #3	Date 3rd disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
92	99	8	N	Estimated Disbursement Date #4	Date 4th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
100	107	8	N	Estimated Disbursement Date #5	Date 5th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2
108	115	8	N	Estimated Disbursement Date #6	Date 6th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	See Estimated Disbursement Date #2

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
188	195	8	D	Enrollment Date	First date that the student was enrolled in an eligible program for the designated award year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 2001-2002 funds, report the actual start date of the student's classes for that payment period.	<i>This field is required.</i> CCYYMMDD = Range = 20010101 to 20020630	If blank or invalid, then set approved value to previous value or date reported Batch ID in Grant Header record.
196	196	1	A/N	Low Tuition & Fees Code	Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.	<u>Value Tuition Range</u> 1 = TBD 0 2 = TBD 1-262 3 = TBD 236-524 or BLANK = low tuition does not apply	If invalid, then set approved value to previous value or BLANK.
197	197	1	A	Verification Status Code	Status of verification of applicant data by the school.	<i>This field is required.</i> A = Accurate C = Calculated N = SAR Transaction Not Selected by CPS for Verification Process R = Reprocessed S = SAR Transaction Selected by CPS for Verification Process but 30% Requirement met or Institution is a Quality Assurance Program Participant T = Tolerance W = Without Documentation	If blank or invalid, then If selected by CPS, then set approved value to previous value or "W" ELSE set approved value to "N".

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
198	198	1	A	Incarcerated Federal Pell Recipient Code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK = Not incarcerated Y = Yes, the student is incarcerated in a local institution, but is otherwise eligible. N = No, if student previously reported as incarcerated, but is not or is no longer. Incarcerated	If invalid, then set approved value to previous value or BLANK.
199	200	2	N	Transaction Number	Transaction number from eligible SAR used to calculate award	<i>This field is required.</i> Must be numeric = 01 to 99	If BLANK or NO Match with eligible app data, then reject record. Return last value reported on acknowledgement.
201	205	5	N	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR.	<i>This field is required.</i> Range = 00000 to EFC MAXIMUM.	If BLANK or NO Match with eligible app data, then reject record. Return last value reported on acknowledgement.
206	206	1	A	Secondary Expected Family Contribution Code	Code indicating which EFC value is used to determine award amount	O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as a calculated by the CPS. Or BLANK if Secondary EFC not used	If invalid, then set approved value to previous value or BLANK. If NO Match with eligible app data, then reject record. Return last value reported on acknowledgement.

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
207	207	1	N	Academic Calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	<i>This field is required.</i> 1 = Credit Hours – non-standard terms; 2 = Credit Hours – standard terms of quarters; 3 = Credit Hours – standard terms of semesters; 4 = Credit Hours – standard terms of trimesters; 5 = Clock hours; 6 = Credit Hours without terms	The academic calendar dictates which Payment Methodology can be accepted. Used in award amount validation. The following changes in Academic Calendar indicate need to change Payment Methodology. From AC To AC 1 to 2, 3, 4, or 5 2, 3, or 4 to 1 or 5 5 to 2, 3, 4, or 6 6 to 1 or 5 If AC invalid or BLANK, then set accepted value to previous value or If Attended Pell ID default AC populated, then set accepted value to default. ELSE If Reporting Pell ID default AC populated, then set accepted value to default. ELSE If Payment Methodology = 4, then set accepted value to "5". ELSE set accepted value to "3".

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits												
First	Last																		
208	208	1	N	Payment Methodology	Formula used to calculate the student's Federal Pell Grant Award.	<p><i>This field is required.</i></p> <p>1 = (a)Credit hour with standard terms in which total weeks of instructional time Fall through Spring terms equal or exceed 30 weeks, or have been granted waiver; or (b) School offers a summer term in addition to fall through spring terms, could calculate awards using Formula 1 or 2 and chooses to perform alternate calculation (AC = 2,3, or 4)</p> <p>2 = Credit hour with standard terms in which total weeks of instructional time Fall through Spring terms are less than 30 weeks, has not been granted waiver.</p> <p>Institution does not use alternate calculation (AC = 2,3, or 4)</p> <p>3 = Credit hour with standard or non-standard terms (AC = 1,2,3, or 4)</p> <p>4 = Clock hour or Credit hour without terms (AC = 5 or 6)</p> <p>5 = Programs of study by correspondence (AC = 1,2,3, or 4 denotes Formula 5B AC = 6 denotes Formula 5A</p>	<p>The Payment Methodology dictates the data required for Enrollment status, Weeks of instructional time, Weeks of instructional time in academic year, Credit/Clock Hours expected to complete, Credit/Clock Hours in academic year.</p> <p>Used in award amount validation. Academic Calendar and Payment Methodology must be logically consistent.</p> <table><tr><th><u>PM</u></th><th><u>AC</u></th></tr><tr><td>1</td><td>2, 3, or 4</td></tr><tr><td>2</td><td>2, 3, or 4</td></tr><tr><td>3</td><td>1, 2, 3, or 4</td></tr><tr><td>4</td><td>5 or 6</td></tr><tr><td>5</td><td>1, 2, 3, 4, or 6</td></tr></table> <p>If invalid or BLANK, then set accepted value to previous value or “3.”</p>	<u>PM</u>	<u>AC</u>	1	2, 3, or 4	2	2, 3, or 4	3	1, 2, 3, or 4	4	5 or 6	5	1, 2, 3, 4, or 6
<u>PM</u>	<u>AC</u>																		
1	2, 3, or 4																		
2	2, 3, or 4																		
3	1, 2, 3, or 4																		
4	5 or 6																		
5	1, 2, 3, 4, or 6																		

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
209	215	7	N	Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	<i>This field is required.</i> Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to 9999999.	Used in award amount validation. If invalid or BLANK, then set accepted value to previous value or "9999999".
216	216	1	A	Enrollment Status	This student's expected enrollment status for the entire award year. The Enrollment Status 5 "Other" is used when the student's enrollment is "mixed" or student attends more than number of terms in a full academic year. Valid Values depend upon Academic Calendar and Payment Methodology fields.	Blank (AC = 5 or 6) 1 = Full-time (AC = 1, 2, 3, or 4 and Payment Methodology not equal to 5) 2 = 3/4 time (AC = 1, 2, 3, or 4 and Payment Methodology not equal to 5) 3 = 1/2 time (AC = 1, 2, 3, or 4) 4 = Less than 1/2 time (AC = 1, 2, 3, or 4) 5 = Other (AC = 1, 2, 3, or 4 and Payment Methodology not equal to 5)	Used in award amount validation. BLANK only if Payment Methodology is either Formula 4 or if Payment Methodology is Formula 5 and Academic Calendar is 6. If PM does not equal 4; or if PM does not equal 5 and AC equal 6 and invalid or BLANK, then set accepted value to previous value or "1". ELSE if invalid, set accepted value to BLANK. If AC = 1, 2, 3, or 4 and Payment Methodology is 5 and Enrollment Status is reported as either Blank or a value other than 3 or 4, we must set the value equal to 3 and we must have a warning comment (W) go to the institution that says: Enrollment Status may never exceed half time when using Payment Methodology 5.

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
61	67	7	N	Accepted Award Amount for Entire School Year	Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year.	Dollars and cents. Use leading zeros and report cents as '00'; do not include the \$ sign or decimal point. Range = 0000000 to AWARD AMOUNT MAXIMUM	
68	75	8	N	Accepted Estimated Disbursement Date #1	Date 1 st disbursement to student is estimated to be made.	Format = CCYYMMDD Range = N days prior to DISBURSEMENT START DATE (20010701) to DISBURSEMENT END DATE (20070930).	
76	83	8	N	Accepted Estimated Disbursement Date #2	Date 2 nd disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
84	91	8	N	Accepted Estimated Disbursement Date #3	Date 3 rd disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
92	99	8	N	Accepted Estimated Disbursement Date #4	Date 4 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
100	107	8	N	Accepted Estimated Disbursement Date #5	Date 5 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
108	115	8	N	Accepted Estimated Disbursement Date #6	Date 6 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
188	195	8	D	Accepted Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 2001-2002 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD = Range = 20010101 to 20020630	
196	196	1	A	Accepted Low Tuition & Fees Flag	Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.	<u>Value Tuition Range</u> 1 = TBD-0 2 = TBD-1-262 3 = TBD-236-524 or BLANK = low tuition does not apply	
197	197	1	A	Accepted Verification Status Flag	Status of verification of applicant data by the school.	A = Accurate C = Calculated N = SAR Transaction Not Selected by CPS for Verification Process R = Reprocessed S = SAR Transaction Selected by CPS for Verification Process but 30% Requirement met or Institution is a Quality Assurance Program Participant T = Tolerance W = Without Documentation	If blank or invalid, then If selected by CPS, then set approved value to previous value or "W" ELSE set approved value to "N"

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
198	198	1	A	Accepted Incarcerated Federal Pell Recipient Code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK = Not incarcerated Y = Yes, the student is incarcerated in a local institution, but is otherwise eligible. N = No, if student previously reported as incarcerated, but is not or is no longer incarcerated	
199	200	2	N	Accepted Transaction Number	Transaction number from eligible SAR used to calculate award	Must be numeric: 01 to 99	
201	205	5	N	Accepted Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR. May be the primary or secondary EFC value.	Range = 00000to EFC MAXIMUM.	
206	206	1	A	Accepted Secondary Expected Family Contribution Code	Code indicating which EFC value is used to determine award amount	O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as calculated by the CPS. OR BLANK if Secondary EFC not used.	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
209	215	7	N	Accepted Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and Cents. Use Leading Zeros; do not include the \$ sign or decimal point Range: 0000000-9999999	
216	216	1	A	Accepted Enrollment Status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. Must be valid when Payment Methodologies 1, 2, 3 or 5 are used.	Blank (AC = 5 or 6) 1 = Full-time (AC = 1, 2, 3, or 4 and Payment Methodology not equal to 5) 2 = 3/4 time (AC = 1, 2, 3, or 4 and Payment Methodology not equal to 5) 3 = 1/2 time (AC = 1, 2, 3, or 4) 4 = Less than 1/2 time (AC = 1, 2, 3, or 4) 5 = Other (AC = 1, 2, 3, or 4 and Payment Methodology not equal to 5)	

Disbursement Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	23	23	A/N	Origination ID	Unique number used to identify the origination for which the disbursement is to be applied against.	<i>This field is required.</i> Format = 999999999XX200299999900 Where: SSN = 001010001 to 999999999 Name Code = XX Year Indicator = 2002 Valid Attended PELL-ID = 999999 Orig Sequence Number = 00	Identifier If Origination ID does not match on RFMS database, then reject record.
24	36	13	A/N	Institution Cross-Reference	This field can contain any cross-reference information useful to the institution to identify student records internally.	Institution defined	
37	37	1	A	Action Code	Action code	Will always be blank	No editing
38	39	2	N	Disbursement Reference Number	Number of this disbursement. RFMS will send disbursement number 91 to 99 for system generated disbursement.	<i>This field is required.</i> Must be numeric: 01 to 90	Identifier 91 to 99 are Reserved for RFMS system generated disbursements If number is equal to number associated with Origination ID, then reject record as duplicate.
40	40	1	A	Debit/ Credit Indicator Flag	Indicates whether the Reported Disbursement Amount is an increase or a decrease to the total amount that has been disbursed to the student for the award year.	<i>This field is required.</i> P = positive N = negative	If first accepted disbursement, then must equal "P".

Disbursement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
41	47	7	N	Disbursement Amount	Amount of disbursement for student	<i>This field is required.</i> Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to AWARD AMOUNT MAX	
48	55	8	D	Disbursement Date	Date this disbursement was or will be made to the student.	<i>This field is required.</i> CCYYMMDD = Range = 20010621 to 20070930	Process Date must be within N days prior of disbursement date. If date plus 30 days > system date, then send 30 day warning message. N may be different for Just In Time and Advance Funding Institutions.
56	63	8	D	Payment Period Start Date	Beginning date of the Payment Period	CCYYMMDD = Range = 20010101 to 20020630 Or Spaces	If institution is ineligible and Payment Period Start date is invalid or not in range, then reject the record. If Payment Period Start date does not fall within the institution's period of eligibility the record will be rejected. If the institution is eligible and Payment Period Start date is invalid or not in range, then the date will be set to spaces.
64	100	37	A	Unused	Reserved for future expansion	Constant spaces	
		100		Total Record Length			

An adjustment to a disbursement record is supplied in this same format.

Institution Data Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	6	6	N	Pell-ID	Pell-ID assigned the Federal Pell Program for the participating campus.	<i>This field is required.</i> Must be a valid Pell-ID code.	Change applies to all records with the same Pell-ID , unless further identification (DUNS #) is provided to change only a particular institution
7	17	11	N	DUNS Number	Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution. This field is optional.	Valid DUNS number. Format = 999999999BB where 999999999 is a unique number and BB are Blanks.	Used to identify an institution that may be referenced by more than one Pell-ID.
18	52	35	A/N	Institution Street Mailing Address - Line 1	Line 1 of the street or post office box address of institution.	May be Blank.	BLANK if unchanged. May edit to determine change of ownership
53	87	35	A/N	Institution Street Mailing Address - Line 2	Line 2 of the street or post office box address of institution	May be Blank.	BLANK if unchanged.
88	112	25	A/N	Institution Mailing City	The city in which the institution is located	May be Blank.	BLANK if unchanged.
113	114	2	A/N	Institution Mailing State	The two-character code assigned by the US Postal Service to the state or other entity in which the institution is located	May be Blank.	BLANK if unchanged.
115	123	9	A/N	Mailing Zip Code	The zip code plus 4 of the institution	May be Blank.	BLANK if unchanged.

Institution Data Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
218	231	14	A/N	FAA Fax Number (Optional)	Fax number used by the FAA indicated previously, including area code. Do not enter the number for your service agent.	Numeric only for first 10 positions. No parentheses or dashes. Last 4 positions should will be blank.	BLANK if unchanged.
232	232	1	A	Institution Type	Code that best describes the type of institution	1 = Less than 1 year 2 = 1 year, less than 2 years 3 = 2 years, less than 3 years 4 = 3 years, less than 4 years 5 = 4 years (baccalaureate) 6 = 5 years or more Otherwise, leave blank.	BLANK if unchanged.
233	233	1	A	Financial Control	The source of financial control for your institution in Pell Grant files, use the code that best describes your institution.	1 = Public 2 = Private, nonprofit 3 = Proprietary Otherwise, leave blank.	BLANK if unchanged.

Data Requests: Multiple Reporting, Reconciliation, Statement of Account, YTD

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	6	6	N	Requesting Attended Campus Pell-ID	Pell-ID campus on	<i>This field is required.</i> Valid Pell-ID	If all zeros are entered and the request is a Year-to-Date or Reconciliation request then a YTD or Reconciliation file will be generated for the reporting campus, contained in the Batch ID, and each attended campus associated with the reporting campus. A separate Year-to-Date or Reconciliation file will be generated for each Pell ID
7	7	1	A	Request Type	Code for data request type.	<i>This field is required.</i> M = Multiple Reporting R = Reconciliation S = Statement of Account Y = Year-to-Date	
8	8	1	A	Requested Output Media Type	Code for type of media to use when sending output data.	E = Send output by Electronic File	Cannot be blank for requests from the WEB.
9	34	26	A	Unused	Reserved for future expansion	Constant spaces	

Data Requests: Multiple Reporting, Reconciliation, Statement of Account, YTD (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
35	35	1	A	Multiple Reporting Request Code 1	Indicates the institution is requesting origination or disbursement information.	<i>This field is required.</i> O = Send origination information D = Send disbursement information	
36	36	1	A	Multiple Reporting Request Code 2	Indicates the institution is requesting by selected student, selected institution, or all students.	<i>This field is required.</i> A = Send list of other institutions for all students S = Send other institution for students listed in record. I = Send students for institution listed in record	There may be multiple detail records to accommodate the number of Student IDs or institution numbers listed for the attended campus institution.
37	47	11	A	Student ID	The Student SSN and Name code for which a MR is requested. Only required if MR Code 2 equals S.	Blank or 001010001XX to 999999999XX where XX = Uppercase A to Z (period) (apostrophe) (dash) Blank = no last name	Must be non-blank MRR Code 2 equals S.
48	53	6	N	MR Institution Pell-ID	The institution code for which MR listings are requested. Only required if the MR Code 2 equals I.	Blank or Valid Pell-ID	Must be non-blank if MRR Code 2 equals I.

Data Request Acknowledgements: Multiple Reporting, Reconciliation, Statement of Account, YTD

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	6	6	N	Requesting Attended Campus Pell-ID	Pell-ID campus	Valid Pell-ID	If all zeros are entered and the request is a Year-to-Date or Reconciliation request then a YTD or Reconciliation file will be generated for the reporting campus, contained in the Batch ID, and each attended campus associated with the reporting campus. A separate Year-to-Date or Reconciliation file will be generated for each Pell ID
7	7	1	A	Request Type	Code for data request type.	M = Multiple Reporting R = Reconciliation S = Statement of Account Y = Year-to-Date	
8	8	1	A	Requested Output Media Type	Code for type of media to use when sending output data.	E = Send output by Electronic file	
9	34	26	A	Unused	Reserved for Future Expansion	Constant spaces	
35	35	1	A	Multiple Reporting Request Code 1	Indicates the institution is requesting origination or disbursement information.	O=Send Origination information D=Send Disbursement information	
36	36	1	A	Multiple Reporting Request Code 2	Indicates the institution is requesting by selected student, selected institution, or all students.	A = Send list of other institutions for all students S = Send other institution for students listed in record. I = Send students for institution listed in record	There may be multiple detail records to accommodate the number of Student IDs or institution numbers listed for the attended campus institution.

Data Request Acknowledgements: Multiple Reporting, Reconciliation, Statement of Account, YTD (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
37	47	11	A	Student ID	The Student SSN and Name code for which a MR is requested. Only required if MR Code 2 equals S.	Blank or 001010001XX to 999999999XX where XX = Uppercase A to Z .(period) '(apostrophe) - (dash) Blank = no last name	Must be non-blank MRR Code 2 equals S.
48	53	6	N	MR Institution Pell-ID	The institution code for which MR listings are requested. Only required if the MR Code 2 equals I.	Blank or Valid Pell-ID	Must be non-blank if MRR Code 2 equals I.
54	76	23	A	Origination ID	The Origination ID for which a Year-to-Date is Requested.	Format = 999999999XX20029999900 Where: SSN = 001010001 to 999999999 Name Code = XX Year Indicator = 2002 Valid Attended PELL ID = 999999 Orig Sequence Number = 00	If Request Type is Y and the Origination ID is nonblank then the YTD will be generated for that Origination ID. If the Origination ID is not found or invalid the request will be rejected.
77	100	24	A	Unused	Reserved for future expansion	Constant spaces	
		100		Total Record Length			

Reconciliation File Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	16	16	A/N	Student's Last Name	The last name of the student.	A to Z, 0 to 9, period, apostrophe, hyphen or blank	
17	28	12	A/N	Student's First Name	The first name of the student.	A to Z, 0 to 9 or blank	
29	29	1	A	Student's Middle Initial	The middle initial of the student.	A to Z or blank	
30	52	23	A	Origination ID	The Origination ID of the student.	Format = 999999999XX200299999900 Where: SSN = 001010001 to 999999999 Name Code = XX Year Indicator = 2002 Valid Attended PELL ID = 999999 Orig Sequence Number = 00	
53	61	9	A/N	Student Current SSN	Social Security Number, as altered by the student through the CPS for the Transaction number reported. This field equals the original SSN if the student has not changed SSN in the CPS	Valid social security number or BLANK if not matched	
62	79	8	N	Student Date of Birth	The Date of Birth for the student	Valid Date, CCYYMMDD	
8062	8567	6	N	Attended Campus Pell-ID	Pell-ID of campus attended.	Valid Pell-ID	

Reconciliation File Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
8668	8769	2	N	Transaction Number	Transaction number from the eligible SAR used to calculate the award.	Range = 01 to 99	
8870	9274	5		Expected Family Contribution (EFC)	The EFC that corresponds to the transaction number.	Range 00000 to EFC MAX	
9375	9981	7	N	Origination Award Amount	Annual award amount supplied on the origination record.	Range = 0000000 to AWARD AMOUNT MAX	
10082	10486	5	N	Scheduled Award Amount	Scheduled Federal Pell Grant for a student with this EFC and COA attended full-time for a full academic year	Range = 00000 to AWARD AMOUNT MAX	
10587	11193	7	N	YTD Disbursement Amount	Total of all the accepted Disbursement amounts for the student.	0000000 to 9999999. The first five positions are the whole dollars and the last two positions are the cents.	If there are no disbursements at RFMS or they have all been rejected then this amount will be 0.
94	94	1	A	Verification Status	The verification status supplied on the origination record.	A= Accurate C= Calculated N= SAR Transaction Not Selected by CPS for Verification Process R= Reprocessed S= SAR transaction selected by CPS for verification process but 30% requirement met or Institution is a QAP participant. T= Tolerance W= Without Documentation	
11295	11295	1	A	POP Flag	Flag set in origination record when a student is in a POP situation.	Y or blank	
113	150			Unused	Reserved for expansion	Constant spaces	
		150 100		Total Record Length			

Year-to-Date Record (Origination) Continued

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
62	68	7	N	Accepted Award Amount for Entire School Year	Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Cents will be reported as '00'. Range = 0000000-MAX AWARD AMOUNT	Cannot exceed Total Payment Ceiling for student award validation performed.
69	76	8	N	Accepted Estimated Disbursement Date #1	Date 1st disbursement to student is estimated to be made.	Format = CCYYMMDD Range = N days prior to 20010701 to 20070930	
77	84	8	N	Accepted Estimated Disbursement Date #2	Date 2nd disbursement to student is estimated to be made.	Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK	
85	92	8	N	Accepted Estimated Disbursement Date #3	Date 3rd disbursement to student is estimated to be made.	Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK	
93	100	8	N	Accepted Estimated Disbursement Date #4	Date 4th disbursement to student is estimated to be made.	Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK	
101	108	8	N	Accepted Estimated Disbursement Date #5	Date 5th disbursement to student is estimated to be made.	Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK	
109	116	8	N	Accepted Estimated Disbursement Date #6	Date 6th disbursement to student is estimated to be made.	Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK	

Year-to-Date Record (Origination) (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
197	197	1	A/N	Accepted Low Tuition and Fees Flag	Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by or low tuition and fees table.	Valid Values: 1= 0 2= 1-262 3= 263-524 BLANK= low tuition doesn't apply.	
198	198	1	A	Accepted Verification Status Flag	Status of verification of applicant data by the school.	A = Accurate C = Calculated N = SAR Transaction Not Selected by CPS for Verification Process R = Reprocessed S = SAR Transaction Selected by CPS for Verification Process but 30% Requirement met or Institution is a Quality Assurance Program Participant T = Tolerance W = Without Documentation	
199	199	1	A	Accepted Incarcerated Federal Pell Recipient Code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK = Not incarcerated Y = Yes, the student is incarcerated in a local institution, but is otherwise eligible. N = No, if student previously reported as incarcerated, but is not or is no longer incarcerated	

Year-to-Date Record (Origination) (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
210	216	7	N	Accepted Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to 9999999.	Used in award amount validation.
217	217	1	A	Accepted Enrollment Status	The code that applies to the student's expected enrollment status for the AWARD YEAR. Changes to this field will be accepted for the entire award year. Must be valid when Payment Methodologies 1, 2, 3 or 5 are used.	BLANK or 1 = Full-time 2 = 3/4 time 3 = ½ time 4 = Less than ½ time 5 = Other	

Batches

Edit Code types are: E=Reject, W=Warning, D=Duplicate.

Edit Code	Message	Type
201	Missing /Mismatched Grant Batch Header.	E
202	Missing /Mismatched Grant Batch Trailer.	E
203	Duplicate Grant Batch Header.	E
204	Reserved for Future Use.	
205	Reserved for Future Use.	
206	Data Record Length must be numeric.	E
207	Reported Number of Records must be numeric.	E
208	Reported Total of Batch must be numeric.	E
209	Invalid /Missing Batch Number.	E
210	Year must be numeric.	E
211	Pell ID must be numeric.	E
212	Pell ID invalid or not found.	E
213	Creation date must be numeric.	E
214	Creation time invalid.	E
215	Batch Type Invalid.	E
216	Grantee DUNS does not match the Institution's Reporting Pell ID in Batch Number for Award Years prior to 2001-2002.	W
217	Discrepancy between different records with identical batch number.	E
218	Reported Number of Records does not equal count of detail records.	W
219	Total of Batch does not equal computed total of detail record amounts.	W
220	Reported Sign Indicator must be a valid indicator.	W
221	Reporting Campus Pell Institution ID is a branch.	E
222	School Institution is currently ineligible upon receipt of batch at RFMS.	W
223	Reserved for Future Use.	

Batches (Continued)

Edit Code types are: E=Reject, W=Warning, D=Duplicate.

Edit Code	Message	Type
224	Invalid Message Class.	E
225	Data Record Length is not valid for Message Class.	E
226	Batch type code in Batch Number must equal record type for message class.	E
227	Batch Create Date is greater than current system date.	E
228	Batch Number indicates you have included a batch with data from a different Award Year.	E
229	Batch submitted prior to system start-up date.	E
230	Disbursements submitted prior to award year start date.	E
231	Reporting School Institution must send Special Disbursement for award years prior to 2001 - 2002.	E
232	No detail records in Batch.	E
233	Invalid Destination Mailbox ID.	E
234	Reserved for future use.	N/A
235	For Award Year 2000-2001 or and prior. and b Blank Output Media Type. Set to Media Type that was received.	W
236	Trailer Message Class does not match the Header.	E
238	Trailer Destination Mailbox ID does not match the Header.	E
239	School Institution is not using the latest release of EDEExpress.	W
240	OPE ID Number does not match the Institutions Reporting Pell ID in the Batch Number for Award Years after 2000-2001.	W

Originations

Edit Code Types: E-Reject, W-Warning, D-Duplicate

Edit Code	Message	Type
301	Invalid Origination ID.	E
302	Duplicate Origination for Award Year 2000-2001 and before.	E
303	Invalid Original SSN or Name Code resulting in RFMS being unable to match with the Applicant record for Award Year 2001 and before; OR Invalid Original SSN resulting in RFMS being unable to match with the Applicant record for Award Year 2001-2002 <i>and beyond</i> .	E
304	Attending and Reporting/Funded campus mismatch or Origination Identifier Pell ID mismatch with Attended campus Pell ID.	E
305	Invalid Award Amount / Correction Applied.	W
306	Invalid Disbursement Date / Correction Applied.	W
307	Invalid Enrollment Date / Correction Applied.	W
308	Invalid low tuition & fees code / Correction Applied.	W
309	Invalid Verification Code / Correction Applied.	W
310	Invalid Incarcerated Federal Pell Recipient code / Correction Applied.	W
311	Invalid Transaction Number.	E
312	Invalid Expected Family Contribution.	E
313	Invalid Secondary Expected Family Contribution / Correction Applied.	W
314	Invalid Academic Calendar / Correction Applied.	W
315	Invalid Payment Methodology / Correction Applied.	W
316	Invalid Number of Payment Periods / Correction Applied for Award Year 2001-2002 <i>and before</i> .	W
317	Invalid Cost Of Attendance / Correction Applied.	W
318	Invalid Enrollment Status / Correction Applied.	W
319	Invalid Weeks of Inst. Time in program's definition of Academic Year / Correction Applied.	W
320	Invalid Weeks of Inst. Time used to calculate payment / Correction Applied.	W
321	Invalid € <i>Credit or</i> Clock hrs in program's definition of academic year / Correction Applied.	W
322	Invalid € <i>Credit or</i> Clock hrs in all payment periods expected to complete this school year / Correction Applied.	W

Originations (Continued)

Edit Code Types: E-Reject, W-Warning, D-Duplicate

Edit Code	Message	Type
323	Origination is 'Over Paid' and negative disbursement is expected.	W
324	Invalid Name Code resulting in RFMS being unable to match with the Applicant record, or does not equal the name code in the Origination ID, for Award Year 2001 -2002 and beyond.	E
325	Invalid Origination ID - Pell ID is non-numeric for Award Year 2001 -2002 and beyond.	E
326	Invalid Origination ID - Invalid Award Year for the Batch for Award Year 2001 -2002 and beyond.	E
327	Invalid Origination ID - Sequence Number is not "00" for Award Year 2001 -2002 and beyond.	E
328	Invalid Origination ID - SSN is non-numeric, or is not >= 001010001 and <= 999999999 for Award Year 2001 -2002 and beyond.	E
329	Invalid Origination ID - Name Code not A-Z or '.' Or '' or '-' , or "" for Award Year 2001 -2002 and beyond.	E
330	Duplicate SAR ID may be shared by two students for Award Year 2001 -2002 or beyond.	W
331	Duplicate Origination for Award Year 2001 -2002 and beyond.	D
399	New Origination award or increase received after end of processing year and institution has not been granted Administrative Relief.	E

Disbursements Edit Codes and Messages

Edit Code Types: E = Reject, W = Warning, D = Duplicate

Edit Code	Message	Type
401	Invalid Origination ID.	E
402	Origination ID Does not match on RFMS.	E
403	Disbursement Reference Number Already on File.	E
404	Debit/Credit Indicator Flag Not Valid.	E
405	Disbursement Amount Not Valid because amount is non-numeric.	E
406	Disbursement Amount Is Not In Valid range.	W
407	Disbursement Date is Not Valid Date because date is non-numeric.	E
408	Disbursement Date is Not Valid for Processing Date, not in valid range, or not in valid RFMS date format.	E
409	<i>Reserve for future use.</i>	E
410	Potential Concurrent Enrollment – Multiple Reporting. Record s Sent separately.	W
411	Potential Overaward Project - Multiple Reporting. Record s Sent separately.	W
412	Negative disbursement cannot be accepted without a previous positive disbursement.	E
413	Insufficient negative disbursement amount. Negative disbursement is expected for difference amount.	W
414	Origination is in “Overpaid” status. Positive Disbursement cannot be accepted.	E
415	Institution Eligibility Status indicates the school <i>institution</i> must submit a Special Disbursement record and Award Year is 2000 – 2001 or prior.	E
416	Negative disbursement adjusted to reflect accepted previous disbursement balance.	W
417	Disbursement submitted after end of processing year and school <i>institution</i> has not been granted administrative relief	E
418	Origination indicates Verification Status 'W', disbursement adjusted to the Origination Award Amount or 50% of the Scheduled Award Amount, whichever is lesser, and Award Year is 2000 – 2001 or prior.	W

Disbursements Edit Codes and Messages (Continued)

Edit Code Types: E = Reject, W = Warning, D = Duplicate

Edit Code	Message	Type
419	Origination indicates Verification Status 'W' and Award Year is 2000 – 2001 or prior. Verification 'W' needs to be updated on the origination record in RFMS.	W
420	Origination indicates Verification Status 'W', only one disbursement allowed, and Award Year is 2000 – 2001 or prior.	E
421	Disbursement generated after Verification Deadline Date and Award Year is 2000 – 2001 or prior.	E
422	School Institution is eligible, Payment Period Start Date is invalid or not in a valid range and Award Year is 2001 – 2002 or beyond.	W
423	School Institution is not eligible, Payment Period Start Date is invalid or not in a valid range and Award Year is 2001 – 2002 or beyond.	E
424	School Institution is not eligible, Payment Period Start Date is not in the eligible range and Award Year is 2001 – 2002 or beyond.	E
425	Invalid Origination ID - Pell ID is non-numeric for Award Year 2001– 2002 and beyond.	E
426	Invalid Origination ID - Invalid Award Year for the Batch for Award Year 2001– 2002 and beyond.	E
427	Invalid Origination ID - Sequence Number is not "00" for Award Year 2001– 2002 and beyond.	E
428	Invalid Origination ID - SSN is not >= 001010001 and <= 999999999 for Award Year 2001– 2002 and beyond.	E
429	Invalid Origination ID - Name Code not A-Z or ‘.’ Or ‘” or ‘-’, ‘ ‘, or “ ” for Award Year 2001– 2002 and beyond.	E
430	Duplicate Disbursement reference number. Reference number already at RFMS. For Award Year 2001–2002 and beyond.	D
431	Award Year is 2001– 2002 or greater and the Disbursement Reference number is nonnumeric or NOT between 01 and to 90.	E
432	Disbursement amount would have been corrected to zero by RFMS calculations so the Disbursement record was rejected.	E
440	CMO rejected this student for inadequate/missing eligibility documentation / information.	E

Data Requests

Edit Code Types: E = Reject, W = Warning, D = Duplicate

Edit Code	Message	Type
601	Invalid Attended Pell ID	E
602	Invalid Data Request Type	E
603	Invalid Requested Output Media Type	E
604	Invalid Pell Batch Number	E
605	Invalid Multiple Reporting Request Code 1, should be 'O' or 'D'	E
606	Invalid Multiple Reporting Request Code 2, should be 'A', 'S' or 'I'	E
607	Invalid MRR Student ID	E
608	Invalid MRR Institution ID	E
609	Requested/Matching Data Not Found	E
610	Student Not Originated at Requesting School <i>Institution</i>	E
611	Invalid Reconciliation Student Student <i>Origination</i> ID	E

School Data

Reject Code	Error Message	Type
701	Invalid Attending Pell ID- <i>an invalid Pell ID number was submitted</i>	E
702	Invalid State in mailing address- <i>a missing or invalid state was submitted in the mailing address</i>	E
703	FAA phone number not numeric- <i>the telephone number contained blanks or non-numeric characters (such as a dash)</i>	E
704	FAA fax phone number not numeric- <i>the telephone number contained blanks or non-numeric characters (such as a dash)</i>	E
705	Invalid Institution Type- <i>institution type was not 1-5</i>	E
706	Invalid Financial Control Code- <i>financial control code is invalid</i>	E
707	Invalid Academic Year Code- <i>Academic year code is invalid</i>	E
708	Invalid Weeks in institution academic year- <i>the number of weeks in the academic year is invalid (payment methodology and academic calendar indicate a term-based school, not a clock hour school)</i>	E
709	Invalid Credit/Clock hours in institution academic year- <i>the number of clock hours in the academic year is invalid (payment methodology and academic calendar indicate a term-based school, not a clock hour school)</i>	E
710	No input data or data matched current data in RFMS- <i>no data sent or data had no changes with data on file</i>	W

External Origination Add/Change Record (PGE002OP)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Origination ID	Unique number used to identify an origination.	Format: 999999999XX2002999 99900 Where: SSN - 001010001 to 999999999 Name Code = XX Year Indicator = 2002 Valid Attended Pell ID = 999999 Orig Sequence Number = 00	
24	32	9	N	Original SSN	Student's SSN from original FAFSA.	001010001 to 999999999	
33	34	2	A	Original Name Code	Student's name code from original FAFSA.	Uppercase A to Z , (period) ' (apostrophe) - (dash) Blank (no last name)	
35	40	6	N	Attended Campus Pell-ID	Pell-ID of attended campus. Change creates new origination record. Institution must change award amounts for student at original attended campus as necessary.	Valid Pell-ID	Change creates new origination record.
41	45	5	A/N	ED Use Unused	Reserved for future expansion.	Constant Spaces	
46	58	13	A/N	Institution cross-reference	This field can contain any cross-reference information useful to the institution to identify student records internally.	Institution defined	No editing is applied.
59	59	1	A	Action Code	Code to indicate action to be taken.	Will always be blank	No editing is applied.

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
60	60	1	A	Unused	Reserved for future expansion	Constant spaces	
61	67	7	N	Award amount for entire school year Note: Field Name is "Origination Award Amount for the Entire School Year" in EDEExpress Software.	Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year.	Dollars and cents. Use leading zeros and report cents as '00'; do not include the \$ sign or decimal point. Range = 0000000 to Award Amount Maximum	Cannot exceed Total Payment Ceiling - award validation performed. Increases must be submitted to RFMS. Any change to origination data requires the Award Amount to be validated. Refer to Edits 1200, 1205, 1209, 1210, 1211, 1213, and 1450.
68	75	8	N	Estimated Disbursement Date #1	Date 1st disbursement to student will be made	CCYYMMDD = Range=N days prior to DISBURSEMENT START DATE (20010701) to DISBURSEMENT END DATE (20070930).	
76	83	8	N	Estimated Disbursement Date #2	Date 2nd disbursement to student will be made	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
84	91	8	N	Estimated Disbursement Date #3	Date 3rd disbursement to student will be made	CCYYMMDD = Range =[see field position 68 in this record] or BLANK	
92	99	8	N	Estimated Disbursement Date #4	Date 4th disbursement to student will be made	CCYYMMDD = Range =[see field position 68 in this record] or BLANK	

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
172	179	8	N	Estimated Disbursement Date #14	Date 14th disbursement to student will be made	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
180	187	8	N	Estimated Disbursement Date #15	Date 15th disbursement to student will be made	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
188	195	8	D	Enrollment Date	<i>First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell Award Year (July 1), but which will be paid from 2001-2002 funds, report the actual start date of the student's classes for that payment period.</i>	CCYYMMDD: Range: 20010101 – 20020630	
196	196	1	A/N	Low Tuition & Fees code	Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.	<u>Value Tuition Range</u> 1= 0 2= 1 - 262 3= 263 - 524 or BLANK: low tuition does not apply	
197	197	1	A	Verification Status code	Status of verification of applicant data by the school.	A= Accurate C= Calculated N= SAR Transaction Not Selected by CPS for Verification Process R= Reprocessed S= SAR Transaction Selected by CPS for Verification Process but 30% Requirement met or Institution is a Quality Assurance Program Participant T= Tolerance W= Without Documentation	Refer to Edits 1300 and 1301.

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
198	198	1	A	Incarcerated Federal Pell Recipient code	Students incarcerated in local penal institutions are not eligible to receive Federal Pell grants.	BLANK= Not incarcerated Y= Yes, the student is incarcerated in a local institution, but is otherwise eligible. N= No, if student previously reported as incarcerated, but is not or is no longer incarcerated	

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
199	200	2	N	Transaction number	Transaction number from eligible SAR used to calculate award.	01 to 99	<i>Changes to this field after associated disbursements are made create a new active origination record. Disbursements for the previous origination will be set to zero.</i>
201	205	5	N	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR.	Range = 00000 to EFC MAXIMUM.	<i>Changes to this field after associated disbursements are made create a new active origination record. Disbursements for the previous origination will be set to zero</i>
206	206	1	A	Secondary Expected Family Contribution code	Code indicating which EFC value is used to determine award amount.	O - Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the primary EFC. S = Federal Pell Grant award based on the secondary EFC, as calculated by the CPS. BLANK if Secondary EFC not used	<i>Changes to this field after associated disbursements are made create a new active origination record. Disbursements for the previous origination will be set to zero</i>

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
207	207	1	N	Academic Calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	1= Credit Hours - non-standard terms 2 = Credit Hours - standard terms of quarters 3 = Credit Hours - standard terms of semesters 4 = Credit Hours - standard terms of trimesters 5 = Clock hours 6 = Credit Hours without terms	Academic calendar dictates which Payment Methodology can be accepted. Used in award amount recalculation. <i>If one of the following changes occur and associated disbursements have been processed, a new active origination record is created. Payments for the previous origination will be set to zero.</i> <u>From AC – To AC</u> 1 to 2, 3, 4, or 5 2, 3, or 4 to 1 or 5 5 to 2, 3, 4, or 6 6 to 1 or 5

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits												
208	208	1	N	Payment Methodology	Formula used to calculate the student's Federal Pell grant.	<p>1= (a)Credit hour with standard terms in which total weeks of instructional time Fall through Spring terms equal or exceed 30 weeks, or have been granted waiver; or (b) School offers a summer term in addition to fall through spring terms, could calculate awards using Formula 1 or 2 and chooses to perform alternate calculation (AC= 2,3, or 4)</p> <p>2 = Credit hour with standard terms in which total weeks of instructional time Fall through Spring terms are less than 30 weeks, has not been granted waiver. Institution does not use alternate calculation (AC= 2,3, or 4)</p> <p>3 = Credit hour with standard or non-standard terms (AC=1,2,3, or 4)</p> <p>4 = Clock hour or Credit hour without terms (AC= 5 or 6)</p> <p>5 = Programs of study by correspondence (AC= 1,2,3, or 4 denotes Formula 5B AC=5& 6 denotes Formula 5A)</p>	<p>The Payment Methodology dictates the data required for Enrollment status, Weeks of instructional time, Weeks of instructional time in academic year, Credit/Clock Hours expected to complete, Credit/Clock Hours in academic year.</p> <p>Used in award amount validationrecalculation. Academic Calendar and Payment Methodology must be logically consistent.</p> <table><thead><tr><th>PM</th><th>AC</th></tr></thead><tbody><tr><td>1</td><td>2, 3, or 4</td></tr><tr><td>2</td><td>2, 3, or 4</td></tr><tr><td>3</td><td>1, 2, 3, or 4</td></tr><tr><td>4</td><td>5 or 6</td></tr><tr><td>5</td><td>1, 2, 3, 4 or 6</td></tr></tbody></table> <p>Refer to Edits 1000, 1001, 1002, 1003, 1004, 1005, 1006, and 1007.</p>	PM	AC	1	2, 3, or 4	2	2, 3, or 4	3	1, 2, 3, or 4	4	5 or 6	5	1, 2, 3, 4 or 6
PM	AC																		
1	2, 3, or 4																		
2	2, 3, or 4																		
3	1, 2, 3, or 4																		
4	5 or 6																		
5	1, 2, 3, 4 or 6																		

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
209	215	7	N	Cost of Attendance	<i>Must equal or exceed minimum COA in the Federal Pell Grant Payment Schedule. Must equal COA calculated by the institution following the Federal Pell Grant Payment Regulations.</i>	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to 9999999.	Used in award amount recalculation.
216	216	1	N	Enrollment Status	<i>The code that applies to the</i> This student's expected enrollment status for the entire award year. The Enrollment Status 5 "Other" is used when the student's enrollment is "mixed" or student attends more than number of terms in a full academic year. Valid Values depend upon Academic Calendar and Payment Methodology fields. Changes to this field will be accepted for the entire award year. <i>For Payment Methodology 1,2,3, & 5 must be valid.</i>	Blank (AC= 5 or 6) 1= Full-time (AC= 1, 2, 3, or 4 and Payment Methodology not equal to 5) 2= 3/4 time (AC= 1, 2, 3, or 4 and Payment Methodology not equal to 5) 3= 1/2 time (AC= 1, 2, 3, or 4) 4= Less than 1/2 time (AC= 1, 2, 3, or 4) 5= Other (AC= 1, 2, 3, or 4 and Payment Methodology not equal to 5)	Used in award amount validation. BLANK only if Payment Methodology is either Formula 4 or if Payment Methodology is Formula 5 and Academic Calendar is 6. <i>used in award amount calculation.</i> Refer to Edits 1400 and 1535.

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
217	218	2	A/N	Weeks of instructional time used to calculate payment	<p>Total Number of weeks on instructional time provided by this student's Program of Study during a full academic year.</p> <p>Valid Values depend upon Payment Methodology and Academic Calendar fields Must be completed when Payment Methodologies 2, 3, 4, or 5 are used.</p> <p>PM1= Blank</p> <p>PM2= Total number of weeks of instructional time in student's Program of Study's academic year (fall through spring terms).</p> <p>PM3 & PM5B= Total number of weeks of instructional time in all terms in student's Program of Study's academic year.</p> <p>PM4 & PM5A= Lesser of either (a) total number of weeks of instructional time for a full-time student to complete hours in student's program of study, or (b) total number of weeks of instructional time for a full-time student to complete hours in student's program of study's academic year.</p> <p>Institution determines this based on the time required for the majority of its full-time students to complete the program of study or the program of study's academic year, not student by student.</p>	Blank or 00 to 78	<p>Must be blank when using Payment Methodology 1.</p> <p><i>If incorrect, change to standard value. If supplied and not needed for Payment Methodology, ignore.</i></p> <p>Used in award amount recalculation.</p> <p>Refer to Edits 1100, 1101 and 1104.</p>

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
219	220	2	A/N	Weeks of inst. time in program's definition of academic year	The number of weeks of instructional time in the program's academic year. For Payment Methodology 2,3,4&5 must be valid.	Blank or 30 - 78	Can be blank when using Payment Methodology 1. If incorrect, change to standard value. Used in award amount recalculation. If supplied and not needed for Payment Methodology, ignore. Refer to Edits 1102 and 1105.
221	224	4	A/N	Cr/Clock Hrs in Award Year	Total number of credit/clock hours in all payment periods institution expects this student to attend and be paid for during this Federal Pell Grant award year.	Blank or Ranges= 0000 to 3120 Academic calendar 5 0000 to 0100 Academic Calendar 6	Can be blank when using Payment Methodologies 1,2, 3, & 5. If incorrect, change to standard value. Used in award amount validation. If supplied and not needed for Payment Methodology, ignore. Refer to Edits 1107, 1111, 1120, and 1121.
225	228	4	A/N	Cr/Clock hours in this student's program of study's academic year Max Cr/Clk Hrs in Prg for Acad Yr	Total number of credit or clock hours in the institution's definition of a full academic year for this student's Program of Study.	Blank or Range = 0900-3120 Academic calendar 5 0024-0100 Academic calendar 6	Can be blank when using Payment Methodologies 1,2, 3, & 5. If incorrect, change to standard value. Used in award amount validation. If supplied and not needed for Payment Methodology, ignore. Refer to Edits 1106, 1110, 1112, 1113, and 1114.
229	231	3	A/N	Institution Internal Sequence Number	This is an internal sequence number the institution can define.	Institution defined	No editing will be performed on this field.
232	258	27	A	Unused	Reserved for future expansion	Constant Spaces Leave Blank	

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
259	264	6	N	Reporting Campus Pell-ID	Pell-ID of reporting campus	Valid Pell-ID	
265	273	9	A/N	Student Current SSN	Social Security Number, as altered by the student <i>through CPS for the transaction number reported. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing</i>	Valid Social Security Number or BLANK if not matched	

External Origination Add/Change Record (PGE002OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
274	302	29	A	Student Name	Student's full name <i>as reported to the CPS for the Transaction Number reported. Blank indicates this record could not be matched on Student ID and or EFC during Federal Pell Grant processing.</i>	BLANK or Full name listed in order= Last Name 01 - 16 First Name 17 - 28 Middle Initial 29	
303	303	1	A	CPS Verification Selection Code	Designates whether CPS selected the student for institutional verification of applicant data as of the Transaction number reported.	BLANK = Not selected by CPS for verification * = Selected by CPS for Institution verification of applicant data	
304	309	6	DA	Created Time	Time when the record was created. Supplied by the system.	000000 – 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	<i>Field is required to be populated only for those schools which cannot have a blank field in the last field of a record.</i>
		309		Total Record Length			

External Disbursement Add/Change Record (PGED02OP)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
1	23	23	A/N	Origination ID	Unique number used to identify an origination	Format: 999999999XX2002999 99900 Where: SSN - 001010001 to 999999999 Name Code = XX Year Indicator = 2002 Valid Attended PELL ID to 999999 Orig Sequence Number = 00	
24	36	13	A/N	Institution cross-reference	This field can contain any cross-reference information useful to the institution to identify student records internally.	Institution defined	The field can be used by the school to track each disbursement record (by an alpha or numeric reference identifier reference number) to a payment period.
37	37	1	A	Action Code	Action code	Will always be blank	No editing
38	39	2	N	Disbursement Reference Number	Number of the disbursement per student for the Award Year	01 to 90	Identifier 91 to 99 are reserved for ED-system generated disbursements
40	46	7	N	Disbursement Amount	Amount of disbursement for student's payment period.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to AWARD AMOUNT	
47	47	1	A	Debit/ Credit Indicator Flag	Indicates whether the Reported Disbursement Amount is an increase or a decrease to the total amount that has been disbursed to the student for the award year	P = Positive N = Negative	
48	55	8	D	Disbursement Date	Date this disbursement was or will be made to the student.	CCYYMMDD Range = 20010621 to 20070930	Refer to Edits 1520, 1530, and 1540. Must be within N days prior of Payment Period Start Date.

External Disbursement Add/Change Record (PGED02OP) (Continued)

Start	End	Length	Type	Field Name	Description	Valid Values	Processing Notes/Edits
56	56	1	A	Unused	Reserved for future expansion	Constant spaces	
57	64	8	ND	Payment Period Start Date	Beginning date of Payment Period	CCYYMMDD = Range = 20010101 to 20020630 20011231 Or Spaces	Required only for schools that were ineligible at some point in the award year.
65	102	38	A	Unused	Reserved for future expansion	Constant spaces	
103	108	6	D	Created Time	Time when the record was created. Supplied by the system.	000000 – 235959 Format is HHMMSS HH = 00 to 23 MM = 00 to 59 SS = 00 to 59	<i>Field is required to be populated only for those schools which cannot have a blank field in the last field of a record.</i>
		108		Total Record Length			

Administrative Relief Request

This is a school's request to ED or the contractor to grant relief to a school unable to meet the September 30 deadline, due to:

- An event, such as a natural disaster
- A processing error

Advance Funding Method

Under the Advance Funding Method, a school receives an initial authorization amount from which it may draw down funds from the Grants Administration Payment System (GAPS).

RFMS adjusts the school's initial authorization amount during the award year based on the receipt and acceptance of disbursement records transmitted by the school.

American Standard Code for Information Interchange (ASCII)

~~This is the acronym for the American Standard Code for Information Interchange. This format is useful when importing files between programs.~~

This is one of the standard formats for representing characters and text files. This is the format that Text messages are sent in RFMS. The message class used in RFMS is PGTX.

Attended Campus

This is the campus attended by the student as noted by the Pell ID.

If the school is a branch campus with a unique Pell ID, the branch campus Pell ID is used *to identify that location on individual payment records*. If the school is a branch campus without a unique Pell ID, the Pell ID of the eligible location is used as the attended campus Pell ID. ~~central campus is used.~~

Award Year

The twelve month period beginning July 1st and ending June 30th of the following year for which funding has been authorized for the Federal Pell Grant Program. The award year begins on July 1 of one year and extends to June 30 of the next year. Funding for Federal Pell Grants and campus-based programs is provided on the basis of the award year.

Award Year Cycle

The standard period during which a school can submit origination and disbursement records and expect to draw down funds for accepted Pell eligible students processed by RFMS.

The cycle begins July 1st and ends September 30th of the following year. As an example, for 2001-2002, the award year cycle is from July 1, 2001 to September 30, 2002. See the annual Federal Register Pell Deadline Date Notice for further information concerning Postdeadline Processing beyond the normal award year cycle.

Batch

~~A group of records gathered in one file for processing.~~

Users submit groups of records in a file called a batch. A batch in RFMS consists of a Grant Batch Header Record, one or more detail records, and a Grant Batch Trailer Record. Each batch can have only one type of record. Origination and disbursement records may be sent at the same time but they must each be sent in a separate batch with a separate Grant Batch header and Grant Batch trailer separating them.

Batch Acknowledgement Date

This is the date on which RFMS sends the processed batch acknowledgement back to the school or servicer through TIV WAN.

Batch ID Number

Each batch sent to RFMS must have the same unique batch ID number in the Grant Batch Header and Trailer. The format for the Batch Number is as follows: XXCCYY999999CCYYMMDDHHMMSS

<i>XX</i>	<i>Batch Type (alpha)</i>
<i>CCYY</i>	<i>Last Year in Reporting Cycle</i>
<i>999999</i>	<i>Reporting Pell Institution Number</i>
<i>CCYYMMDD</i>	<i>Date Batch Created</i>
<i>HHMMSS</i>	<i>Time Batch Created</i>

Batches that do not have unique batch numbers or that have different batch numbers in the Grant Batch Header and Grant Batch Trailer are rejected by RFMS.

Batch Number

~~Schools and servicers assign their own batch numbers when they submit origination and disbursement batches. They must assign batch numbers in the format the U.S. Department of Education (ED) prescribes in the RFMS Grant Batch Header Record positions 15-40.~~

~~Format: XXCCYY999999CCYYMMDDHHMMSS~~

XX	Batch Type Code (alpha)
CCYY	Last Year in Cycle
999999	Reporting Pell Institution Number
CCYYMMDD	Date Batch Created
HHMMSS	Time Batch Created

Batch Processing Date

This is the date on which the Federal Pell Grant Program completes processing the origination or disbursement data batch.

Batch Received Date

This is the date on which RFMS received the batch for processing.

Batch Type Codes

Each RFMS Batch number has a Batch Type Code which identifies the type of batch. The Batch types are as follows:

#A	<i>Statement of Account</i>
#C	<i>Reconciliation</i>
#D	<i>Disbursements</i>
#G	<i>System Generated</i>
#I	<i>Institution Data</i>
#M	<i>Multiple Reporting Record</i>
#O	<i>Originations</i>
#P	<i>Origination Acknowledgement from the WEB</i>
#R	<i>Data Request</i>
#T	<i>ASCII Text</i>
#W	<i>Disbursement Acknowledgement from the WEB</i>
#Y	<i>Year to Date</i>

Batch Regeneration

~~Batch regeneration is a function of the origination and disbursement software that allows the Student Aid Internet Gateway (SAIG, formerly Title IV WAN) to replace a batch previously generated.~~

Batch Sequence Number

This is a unique, four-digit, system-generated batch number (formerly called internal batch number) that is linked to each student origination and disbursement record batch generated by a school. It is used for tracking and audit trail purposes.

Case Management and Oversight (CMO)

This is the U.S. Department of Education office responsible for overseeing school eligibility. Regional representatives work with schools on reimbursement and cash monitoring.

There are 10 Case Management Teams that include staff located in Washington, DC and ten field offices. These teams:

- *Perform on-site reviews and analysis of reports on schools and their agents*
- *Review and approve institutional applications for initial or renewal SFA certification*
- *Process and maintain schools Program Participation Agreements and eligibility notices*
- *Recommend reimbursement method of funding*
- *Maintain institutional and student data in Schools Channel databases (PEPS); for example, address changes, etc.*
- *Review institutional compliance audits and financial statements*
- *Work with both domestic and foreign institutions*

Central Processing System (CPS)

This is the ED system that processes student financial aid applications (FAFSA), calculates the Expected Family Contribution (EFC) for each applicant, prints the Student Aid Report (SAR), and transmits ISIR data electronically.

Clock Hour Programs (or Credit Hour Programs without Terms)

This identifies academic programs in which duration is measured by clock hours or by credit hours completed with no terms.

Cost of Attendance (COA)

Cost of Attendance is used to determine the student's scheduled Pell Grant award and is always based on the cost for a full-time student for an entire academic year. It must be greater than 0000.

These costs can consist of:

- Tuition and fees
- Allowances for room and board
- Allowance for books, supplies, transportation, and miscellaneous personal expenses
- Allowances established by the school for dependent care, disability-related expenses, study abroad, and employment expenses related to cooperative education programs
- Special exceptions to which cost components apply, including less than half-time students, correspondence study students, incarcerated students, and students receiving instruction by telecommunications
- Cost of computer allowance

Current Social Security Number

This is the Social Security Number (SSN) reported by the student on the Free Application for Federal Student Aid (FAFSA) for the given transaction number.

Database

~~This is information entered in the computer and stored in various files.~~

Data Request

This record is used to request information from RFMS. Schools can request an Electronic Statement of Account (ESOA), a Year-to-Date (YTD) file, a Multiple Reporting Record (MRR), or a Reconciliation file.

Date Enrolled This Award Year

This is the date the student first enrolled (for example, the first day the student attended classes) in an eligible program for the applicable award year. If the student enrolled in a crossover payment period before the first day of the award year (July 1), report the actual date enrolled, even though that date occurs before the start of the award year.

Dear Partner Letter

This is a means of communicating all policy or major programmatic information on federal student financial aid issues from ED to the postsecondary financial aid community.

Dear Partner Letters are posted on the IFAP Web site, www.ifap.ed.gov.

Deobligation

RFMS runs a program late in the award year called the deobligation. This program reduces a school's authorization to the amount of accepted disbursements the school has submitted.

Destination Point

In Electronic Data Exchange (EDE), this is the receiver and transmitter of Title IV applicant and/or Pell Grant payment data with the Student Aid Internet Gateway (SAIG, formerly known as Title IV WAN). It may be a postsecondary school servicing one or more schools or a service agent servicing multiple schools.

Detail Record

A batch in RFMS consists of a Grant Batch Header Record, one or more detail records, and a Grant Batch Trailer Record. A detail record can be an individual student origination or disbursement record, or an individual data request or institution data record. See the record layouts for each type of detail records for more information.

Disbursement Record

This is an Electronic Data Exchange (EDE) record that contains regular disbursement information.

Disbursement Record Acknowledgement

This is the RFMS reply to a school's submission of student disbursement data that has been processed through the Federal Pell Grant Program. It is returned to the school with updated information that reflect the results of Federal Pell Grant Program processing.

Disbursement Reference Number

This is a unique number 01 to 90 that is on each disbursement. It cannot be repeated.

Downside Adjustment

This is the amount of money that a school returns for their Federal Pell Grant Program recipients during the award year. This return should occur no later than 30 days from when the student's award changed.

DUNS (Data Universal Numbering Scheme) Number

Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution.

Edit/Comment Codes

These are a series of numeric codes that explain processing results, including data corrections, *duplicates*, and record rejects, for specific processed origination and disbursement records for a Federal Pell Grant recipient.

~~Electronic Applications (EAPS)~~

~~This is a function on the main menu of the EDEExpress for Windows Pell Payment module that enables users of EDE to input ISIRs without using EDEExpress for Windows.~~

Electronic Data Exchange (EDE)

This process allows participating destination points to exchange federal student aid application and Federal Pell Grant payment data electronically with the Student Aid Internet Gateway (SAIG, formerly Title IV WAN).

Eligibility Used

Eligibility Used *percentage field is calculated by summing all of the accepted disbursement records for this student at this attended institution and dividing that amount by the Scheduled Federal Pell Grant Award at the attended institution.* ~~displays the percent of a student's eligibility that was used by other campuses.~~

Eligible Applicant(s)

An eligible applicant is a student who has submitted a Free Application for Federal Student Aid (FAFSA) and meets the eligibility requirements for a Federal Pell Grant.

The student must be currently enrolled or be a prospective student at a postsecondary school which is accredited to participate in Student Financial Aid programs.

~~Electronic Pell Origination and Disbursement Data~~

~~This is the electronic equivalent of the student origination or disbursement record enabling schools to report Federal Pell Grant origination and disbursement data to ED (RFMS).~~

~~Electronic Pell Origination and Disbursement Acknowledgment Data~~

~~This is the electronic origination or disbursement acknowledgment record returned to the school from ED (RFMS) containing updated student origination or disbursement information.~~

Electronic Statement of Account (ESOA)

This is the electronic version of the Statement of Account (SOA) that summarizes the status of a school's spending authorization versus amount expended to date for that award year.

Enrollment Status

Enrollment Status is used only for standard academic term schools. It includes the student's expected enrollment status for the entire award year. If the student's enrollment status is mixed, then the enrollment status "5" (Other) is used.

Input values are:

- 1 Full-time
- 2 Three quarter-time
- 3 Half-time
- 4 Less than half-time
- 5 Other

Estimated Disbursement Dates

This field position in the student origination record contains 15 dates for which a disbursement to a student is estimated to be made. Each student must have at least one estimated date of disbursement.

(Valid Values = CCYYMMDD)

Range = N days prior to Disbursement Start Date (20010701) to Disbursement End Date (20070930)

Expected Family Contribution (EFC)

~~The EFC number is used for all Title IV programs and it is calculated by CPS.~~

When you apply for federal student aid, the information you report is used in a formula established by the U.S. Congress. The formula determines your Expected Family Contribution (EFC), an amount you and your family are expected to contribute toward your education (although this amount may not exactly match the amount you and your family end up contributing). If your EFC is below a certain amount, you'll be eligible for a Federal Pell Grant, assuming you meet all other eligibility requirements.

Federal Pell Grant Payment Schedule

Schedule of Federal Pell Grant Awards. Schedule is based on the EFC, the enrollment status, and the school COA. The schedule is usually posted in January on the IFAP Web site, www.ifap.ed.gov, for the upcoming award year.

Federal Pell Grant Program

This is a type of federal financial aid awarded to qualified student applicants. ~~It is named after former U.S. Senator Claiborne Pell of Rhode Island.~~ *A Federal Pell Grant, unlike a loan, does not have to be repaid. Generally, Pell Grants are awarded only to undergraduate students who have not earned a bachelor's or professional degree. (A professional degree is usually earned after earning a bachelor's degree in a field such as medicine, law, or dentistry.) In some cases, you may receive a Pell Grant for attending a postbaccalaureate teacher certificate program. For many students, Pell Grants provide a foundation of financial aid to which other aid may be added.*

Federal Pell Grant Web site

~~The Federal Pell Grant Web site, www.pellgrantsonline.ed.gov, improves school access to RFMS. Schools use this Web site to verify batch statuses, submit data requests, check account balances, or enter institution data records via the Internet. In addition, schools can enter post-deadline data records. This Web site is available 24 hours a day, 7 days a week.~~

The Federal Pell Grant Web site improves school access to RFMS. Schools or Servicers use this Web site to verify batch statuses, submit data requests, check account balances, or enter institution data records via the Internet. In addition, schools can enter post-deadline data records.

Financial Control

Financial control is a code indicating the source of financial control for a school.

Use the code that best describes your school:

- | | |
|-------|--------------------|
| 1 | Public |
| 2 | Private, nonprofit |
| 3 | Proprietary |
| Blank | No change |

Financial Management System Software (FMSS)

FMSS is a system within EDCAPS (ED Central Applications Processing Systems) that posts obligations received from GAPS to the general ledger and processes receivables.

Free Application for Federal Student Aid (FAFSA)

This is the application that must be filed by an applicant to apply for any student financial aid distributed by the federal government.

GAPS Award Number

This identifies a specific school year and grantee within GAPS for the processing of obligations and payments. It consists of:

- *Program Office code, which identifies the ED Program Office making the award.*
- *Catalog of Federal Domestic Assistance code (CFDA) code, which identifies the specific program making the award.*
- *CFDA subpart, which identifies a particular type of award account.*
- *Year which identifies the school year of the award; for example, either the beginning or ending year of the school year pair.*
- *Sequence number, which uniquely identifies the school that receives the award.*

Generate

~~Generate refers to creating a batch of student origination and disbursement records to submit to the Federal Pell Grant Program.~~

Grants Administration and Payment System (GAPS)

~~This is the system used by EDCAPS for grants administration and payment.~~

Grant Batch Header Record

~~This record is part of the origination record and reports the school's identifying code numbers, output media, and processing dates.~~

A batch of data records sent to RFMS is made up of a Grant Batch Header record, detail records, and a Grant Batch Trailer record. The Grant Batch Header record is at the top of the file, and it includes a header identifier-GRANT HDR, the data record length, a unique batch ID number, the OPE-ID number, and Software Provider ID.

Grant Batch Trailer Record

This record is ~~part of the origination record and reports the number of student records included in the transmission, the amount paid to date on the transmission, and the total disbursements to date for all Federal Pell Grant recipients at the school.~~

A batch of data records sent to RFMS is made up of a Grant Batch Header record, detail records, and a Grant Batch Trailer record. The Grant Batch Trailer record is at the bottom of the file, and it includes a trailer identifier-GRANT TLR, the data record length, a unique batch ID number (the same number as in the Grant Batch Header Record), the number of Records, the reported total of the batch, and the Total Sign Indicator (positive 'P' or negative 'N').

Grants Administration and Payment System (GAPS)

GAPS is the system used by ED's Office of Chief Financial Officer to process school-specific obligations and to make payments against those obligations. GAPS is part of EDCAPS and interfaces directly with U.S. Treasury's Federal Reserve System.

Hours/Credits in Academic Year

This is the number of program hours in a program's year.

It is completed only by programs using clock hour or non-standard term credit hour academic calendars.

If the student attends a term-based program measured in credit hours (including standard academic term programs with less than 30 weeks of instructional time), enter the number of weeks of instructional time in the school's definition of academic year.

Incarcerated

This code indicates the student's incarceration status for those students who are in local (not state or federal) penitentiaries and who are otherwise eligible to receive Federal Pell Grants.

Institution Cross Reference ID *Field*

This is an optional field that can be entered into the student payment record as an optional identification field (for example, it may be a school-assigned student ID or different SSN).

Institutional Data Record

This record is sent to RFMS by schools to change information concerning the school. This information includes the financial aid administrator's (FAA) name, telephone number, school address, and defining characteristics such as length of program, institution type, and financial control.

Institutional Financial Aid Professionals (IFAP) Web Site

This ~~ED Web site~~ *SFA Web site* (www.ifap.ed.gov) provides information to financial aid professionals in the areas of Title IV federal programs, publications, regulations, and correspondence regarding administration of Title IV federal programs. This Web site also maintains Action Letters, Dear Partner Letters, Electronic Announcements (P-Messages), Federal Registers, and SFA Handbooks issued by ED.

Institutional Student Information Record (ISIR)

This is the electronic version of the Student Aid Report (SAR) that indicates eligibility for the Federal Pell Grant Program.

The ISIR contains the family's financial and other information reported on the Free Application for Federal Student Aid (FAFSA), as well as key processing results and NSLDS (National Student Loan Data System) Financial Aid History information.

It is transmitted electronically to postsecondary schools and state educational agencies.

Institution Type

Code that best describes the type of institution.

1 = Less than 1 year

2 = 1 year, less than 2 years

3 = 2 years, less than 3 years

4 = 3 years, less than 4 years

5 = 4 years (baccalaureate)

6 = 5 years or more

Otherwise, leave blank.

Just-In-Time (JIT) Method

In the Just-In-Time payment method, a school does not receive an initial authorization. The accepted disbursement records report disbursement amounts and function as the school's request for funds that are provided immediately to the school.

As a result of this systemic improvement, schools using the JIT payment method are relieved of several cash management regulatory requirements.

Last Updated

~~Last Updated displays the user ID, date, and time the information currently displayed on the EDEExpress screen was previously edited.~~

Multiple Reporting Record (MRR)

The Multiple Report Record (MRR) identifies originations and/or disbursements being reported by more than one institution for the same student. The MRRs are designed to provide institutions with information to identify and resolve potential overaward payments and concurrent enrollments before they occur. Institutions may request records identifying the institutions which have originated or disbursed for specific recipients, specific institutions, or for all students originated at their school. This request can be done electronically through the RFMS Internet Web site or by phone to Customer Service (1-800-4-PGRANT). Disbursement records being reported by more than one school for the same student are automatically sent to each applicable institution for resolution.

Name Code

Name Code is the first two characters of the student's last name as reported on the FAFSA and part of the Student ID. It is provided in the ISIR and appears on the SAR.

National Student Loan Data System (NSLDS)

As a Title IV automated system, the National Student Loan Data System, or NSLDS, is a national database of information about loans and other financial aid awarded to students under Title IV of the Higher Education Act of 1965.

This system prescreens applications for Title IV aid, supports program administrative research functions, and improves Title IV aid delivery through automation and standardization.

Negative Disbursement

When a disbursement record is submitted to RFMS, one of the required elements is the Debit/Credit indicator. This indicates when the disbursement amount is an increase or a decrease to the total amount that has been disbursed to the student. A debit or decrease amount is a negative disbursement.

OPE (Office of Postsecondary Education) ID

Unique 8-digit OPE code used to identify a location of an institution. This code will end with 00 for the main campus.

Original SSN

This is the Social Security Number (SSN) as originally reported by the student on the FAFSA.

The student's Current Social Security Number is not the same as the Original Social Security Number (used in the Student ID to submit origination or disbursement data) if the student has submitted SSN changes to the Federal Student Aid Application Processing System.

Note: Always use the Original SSN when entering student data.

Origination Record Acknowledgement

~~This is an RFMS reply to a school's submission of student origination data that has been processed through the Federal Pell Grant Program. It is returned to the school with updated information that reflects the results of Federal Pell Grant Program processing.~~

Origination ID

Each student has a unique number called an Origination ID that identifies the student, the award year, and the attending campus for the student. The Origination ID is on the origination record as well as the disbursement record. The format of the Origination ID is as follows:
999999999XX200299999900

SSN – 999999999

001010001-999999999

Name Code – XX

Two letter alpha code

Year Indicator – 2002

Last Year of the Award Year Cycle

Valid Attended Pell ID

999999

Orig Sequence Number – 00

This is always 00

If the student transfers mid-year and is attending a new school, he or she will have a new Origination ID that identifies the new attending campus.

Origination Record

~~This record establishes a student's eligibility and amount of annual Pell Grant Award in RFMS.~~

Origination records are prepared and submitted by schools to RFMS using the EDEExpress software or the school's own software.

Origination record data is received and edited by RFMS to ensure that the student is eligible to receive the reported amount of Federal Pell Grant funds and to establish the student account in the RFMS.

Origination Record Acknowledgement

This is an RFMS reply to a school's submission of student origination data that has been processed through the Federal Pell Grant Program. It is returned to the school with updated information that reflects the results of Federal Pell Grant Program processing.

Origination Sequence Number

The Sequence number is part of the Origination ID number. It follows the Pell ID number and is always 00.

Over-Paid Record

In RFMS, a student is 'over-paid' when the Origination Award amount is less than the amount already disbursed to the student. This occurs when an Origination record is updated to a lower award amount after the student has been disbursed. The Edit/Comment warning message 323 is sent and the updated origination is processed notifying the school of the error.

When the award amount is lowered to an amount lower than the amount already disbursed, a negative disbursement record should also be sent to RFMS. If no negative disbursement is received by RFMS in 30 days, a system-generated negative disbursement will be created by RFMS and sent to the school. This negative disbursement will be sent in the PGDA message class but the batch identifier will be #G to identify it as a system-generated negative disbursement. Also, the individual detail records in the disbursement batch will have a disbursement reference number of 91 to 99.

Original Social Security Number

~~This is the Social Security Number (SSN) as originally reported by the student on the FAFSA.~~

~~The student's Current Social Security Number is not the same as the Original Social Security Number (used in the Student ID to submit origination or disbursement data) if the student has submitted SSN changes to the Federal Student Aid Application Processing System.~~

~~Note: Always use the Original SSN when entering student data.~~

P-Messages

P-messages are a type of ad hoc correspondence that are sent via e-mail, SAIG message, listserv, or posted on the IFAP Web site, to every eligible school in the Federal Pell Grant Program to communicate an announcement or problem when over 50 schools are affected.

Payment Methodology (PM)

This is the method of calculation used to determine a student's payment in the Federal Pell Grant Program.

The five payment methods are:

- 1 Standard-term, credit-hour program where weeks in program's academic year are equal to or greater than 30 weeks
- 2 Standard-term, credit-hour program in which the weeks in program's academic year are less than 30
- 3 Any credit-hour program with standard or nonstandard terms
- 4 Clock-hour programs and credit-hour programs without terms
- 5 Programs offered by correspondence

Pell Award Cycle

~~This is the academic year for the Federal Pell Grant Program, beginning July 1 and ending September 30 of the following year.~~

~~For example, for 2001-2002, the award year is from July 1, 2001 to September 30, 2002.~~

~~However, the deadline for reporting student payment data is September 30 following the end of the award year.~~

~~Funding for the Federal Pell Grant Program is provided on the basis of the award year; thus, a student is paid out of funds designated for a particular award year, such as the 2000-2001 award year or the 2001-2002 award year.~~

Pell ID of Attended Campus

This is the Pell Institution Number of the campus where the student is actually attending.

If your school is a central campus and your branch campuses have unique Pell Institution Numbers, always enter the Pell Institution Number of the campus the student is actually attending.

Pell Institution Number

This is a six-digit number assigned to a postsecondary educational school that's eligible to participate in the Federal Pell Grant Program.

Postsecondary Education Participants System (PEPS)

PEPS is the system that provides the Recipient Financial Management System (RFMS) with school eligibility information.

Potential Overaward Project (POP)

Federal Pell Grant regulations allow a student to receive a maximum of one full Scheduled Pell Grant (SPG) during an award year.

The Federal Pell Grant Recipient Financial Management System (RFMS) is programmed to calculate the percentage of SPG used each time a school reports a recipient's award.

Any amount exceeding 100 percent of a full SPG represents an overaward and is disallowed.

Processed Disbursement Acknowledgement Record

These are student origination and disbursement data records submitted and processed through the Federal Pell Grant Program.

Origination and disbursement acknowledgement data batches are returned to the school and imported into the software's database.

Processing Date

This is the date that the origination or disbursement record was processed through the Federal Pell Grant Program.

This appears on the acknowledgement record in century/year/month/day (CCYYMMDD) format where:

CC	Century
YY	Year
MM	Month
DD	Day

Recipient Financial Management System (RFMS)

~~This is the system through which schools report Pell disbursements to ED.~~ RFMS is the processing system that institutions use to report Federal Pell Grant student payment data and request funding adjustments. RFMS has improved and modernized the Federal Pell Grant Program. It uses origination and disbursement records. RFMS moves the Department towards implementing common processes and records for Federal Title IV program funding to students and institutions in accordance with SFA's Modernization Blueprint.

Reconciliation File Record

This is a new data request type record for 2001-2002 that is included in the RFMS record layouts. added to the RFMS record layouts. This request can be for an individual student's data or for an entire school. It provides one record of data for each student.

The file can be requested for an individual student and it includes the Student's Name, Origination ID, Scheduled Award Amount, School's Award Amount, and Amount Disbursed YTD or it can be requested for a school's entire Pell population.

Note: For 1999-2000 and 2000-2001, the Reconciliation Tool is a text file used by some schools to reconcile their records. This file can be requested by any users; however, it is usually requested by schools using a third-party or home-grown software or mainframe.

Record Status Code

This is a code that indicates the processing results for RFMS origination and disbursement records. The status code values are:

- A Accepted
- C Corrected
- D Duplicate
- E Rejected

Reported Date Enrolled

This is the first date the student was enrolled, as reported by the school. (See also Date Enrolled This Award Year.)

Reporting Campus

This is the Pell Institution Number of the campus that receives the Federal Pell Grant authorization for the schools. *and submits origination and disbursement records for itself and any branch campuses which it may have.*

~~For a school system that has a central campus and branch campuses that have unique Pell Institution Number, the Reporting Campus is the central campus.~~

This item is entered under the Institution option from the Setup menu.

Scheduled Pell Grant

A primary concept in the Federal Pell Grant Program is the Scheduled Pell Grant or Scheduled Award. The Student Financial Aid Handbook uses the term “Scheduled Award.” The concept of the Scheduled Pell Grant has always been important because it limits the student to a maximum payment for an award year. It assumes that the student is enrolled full time for a full academic year and the calculated amount is based upon a given Cost of Attendance and Expected Family Contribution. If a student does not complete an academic year, in both weeks of instructional time and hours, he or she will receive less than a full Scheduled Pell Grant.

The student’s Scheduled Pell Grant cannot be exceeded, even if transferring to another school or if attending multiple terms and sessions during the award year. For example, the total Federal Pell Awards for a full time student attending Fall Term, Spring Term and a Summer session cannot exceed the Scheduled Award.

Secondary EFC (*Expected Family Contribution*)

This is a code indicating the Expected Family Contribution (EFC) on which the school based the student's Federal Pell Grant award.

The acceptable values are:

- O Federal Pell Grant award previously based on the Secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC.
- S Federal Pell Grant award based on the Secondary EFC is calculated by the CPS.
- Blank Secondary EFC never used.

Statement of Account (SOA)

~~This report is mailed to a school participating in the Federal Pell Grant Program that summarizes the status of the school’s spending authorization versus the amount expended to date for that award year.~~

Student Aid Internet Gateway (SAIG)

The SAIG (formerly TIVWAN) is the primary vehicle that transports data between RFMS and schools via the Internet. It also provides RFMS with participation data. This data assists RFMS in determining which schools are eligible to send data electronically. By enrolling in SAIG, schools will be able to exchange information electronically with ED.

Student Aid Report (SAR)

~~This is the federal document printed by a FAFSA processor and mailed to the student.~~

~~The SAR contains the family's financial and other information as reported by the student on the financial aid application.~~

~~The student's eligibility for aid is indicated by the EFC printed on the front of the SAR.~~

After the student's application is received by the processing system, the processor will produce a Student Aid Report (SAR). The SAR will report the information from the student's application and, if there are no questions or problems with the application, the SAR will report the Expected Family Contribution (EFC), the number used in determining the eligibility for federal student aid. The EFC will appear in the upper right-hand portion of the student's SAR. The results will be sent to the student and to the schools that he or she listed on the application.

Student Aid Report Identification (SAR ID)

This ID consists of the student's:

- Original Social Security Number (SSN)
- First two letters of the student's last name (name code)
- Transaction number
- *Students Attending Multiple Branch Campuses*

RFMS accepts one origination record per reporting campus/attended campus combination.

If the school system has branch campuses with unique Pell Institution Numbers and students attend more than one campus during the award year, origination records must be established in RFMS for each attended campus a student attends.

When making disbursements to students who attend more than one campus during the award year, you must ensure that the total disbursements to the students do not exceed the scheduled Pell award for the award year.

Students Attending Multiple Branch Campuses

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If the school system has branch campuses with unique Pell Institution Numbers and students attend more than one campus during the award year, origination records must be established in RFMS for each attended campus a student attends.

When making disbursements to students who attend more than one campus during the award year, you must ensure that the total disbursements to the students do not exceed the scheduled Pell award for the award year.

System Generated Negative Disbursement

A system-generated negative disbursement is created by RFMS on overpaid records. This is a negative disbursement that is sent in the PGDA message class but the batch identifier is #G to identify it as a system-generated negative disbursement, and the individual detail records in the disbursement batch have a disbursement reference number of 91 to 99.

Term and Nonterm Programs not using Formula 1

This identifies academic programs that use a payment methodology of 2-6, but not formula 1.

Total Eligibility Used (%)

The Total Eligibility Used percentage is the sum of all of the Eligibility Used percentage amounts at all campuses attended by this student for the particular award year. The valid value is less than or equal to 100% of a student's Scheduled Federal Pell Grant Award Amount.

~~Total Payment Ceiling (TPC)~~

~~This displays the maximum available award for a student.~~

Transaction Number

This is a two-digit number that identifies a specific SAR or ISIR transaction for the applicant and for processing control purposes.

~~It is the third part of the Student ID assigned by CPS.~~

~~Transfer Data~~

~~Schools can request information about Pell Grant disbursements made by other schools for students whose origination acknowledgement records were received from RFMS.~~

~~In response, RFMS sends Multiple Reporting Records (MRRs) that contain transfer data and that can be used to import the data into your recipient database.~~

~~Types of Eligible Schools~~

~~This is a code describing the length of the majority of programs at the school.~~

~~School type changes are reported to RFMS in the Institution Data Record. It corresponds to Item 4 on the Institutional Payment Record (IPR).~~

Uploading

Uploading is the process of transmitting data to a mainframe computer from a:

- Personal computer
- Minicomputer
- Floppy diskette

Batch Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
221 E	“Reporting Campus Pell Institution ID is a branch”	The Institution’s Campus Type is 3 (School is a Non-funded Branch campus) REJECT BATCH Set edit code 221	Occurs when the Pell ID number in Grant Batch Header is a branch campus.	RFMS: Change the branch campus Pell ID to the Reporting Campus Pell ID number. If there is no other campus ID number, contact the Federal Pell Grant Hotline. ***** EDEXpress: Verify records were created under the correct Reporting/Attended Campus codes. If not, delete records and recreate them under the correct codes. If they are under the correct codes, regenerate the batch and export again.
222 W	“ <i>Institution School</i> is currently ineligible upon receipt of batch at RFMS”	The Institution’s Eligible Flag is < > “Y” Set edit code 222	Occurs when the Pell ID in the Grant Batch Header is ineligible.	RFMS: Warning message, contact Federal Pell Grant Hotline. ***** EDEXpress: Verify the correct Reporting/Attended campus IDs are defined in setup. If they are, then contact Federal Pell Grant Hotline.

Batch Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
229 E	"Batch submitted prior to system start-up date"	If Batch Create Date is < the Process Begin Date @ for the Award Year REJECT BATCH Set edit code 229	Occurs when batch is submitted prior to official start-up date.	RFMS: Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer after the system start-up date. ***** EDEExpress: On or after the system start-up date, regenerate the batch and export again.
230 E	"Disbursements submitted prior to award year start date"	If Batch Create Date is < Disbursement Begin Date @ for the Award Year REJECT BATCH Set edit code 230	Occurs when disbursement batch is submitted too early.	RFMS: Resubmit the batch with a new batch number in the Grant Batch Header and Trailer after Disbursement Start-up date. ***** EDEExpress: On or after the disbursement start-up date, regenerate the batch and export again.
231 E	"Reporting Institution School must send Special Disbursement for Award Years prior to 2001-2002"	If ALL of the following are true for 2001-2002: <ul style="list-style-type: none"> The school is Reimbursement or Cash Monitoring Award year is 1999-2000 or 2000-2001 REJECT BATCH Set edit code 231	This was "Reporting School Must Send Special Disbursement" for award years prior to 2001 – 2002. It is reserved for future use as of Award Year 2001-2002.	

Batch Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
234		Reserved for future use.		
235 W	“For Award year 2000-2001 and <i>prior . Blank</i> OUTPUT MEDIA TYPE. Set to media type that was received”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> Media Type does not = “E”, “Y” or blank for award year 2000 – 2001 and beyond <p>Media Type equals “Y” and Version Number does not equal ‘WEB’</p>	<p>Occurred in award year 2000-2001 when there was nothing in the Media Type field. The default was the same media type as was received.</p> <p>It is reserved for future use as of Award Year 2001-2002.</p>	
236 E	“Trailer Message Class does not match the Header”	<p>If Trailer Message Class does not match the Header Message Class</p> <p>REJECT BATCH Set edit code 236</p>	Occurs when the TIVWAN Transmission Header message class does not match the TIVWAN Transmission Trailer message class.	Resubmit the batch with a corrected message class in the TIVWAN Transmission Header and Trailer and a new Batch Number in the Grant Batch Header and Trailer.
238 E	“Trailer Destination Mailbox ID does not match the Header”	<p>If Trailer Destination Mailbox ID does not match the Header Destination Mailbox ID</p> <p>REJECT BATCH Set edit code 238</p>	Occurs when the TIVWAN Transmission Header Destination Mailbox ID does not match the TIVWAN Transmission Trailer Destination mailbox ID.	Resubmit the batch with a new Batch Number and same mailbox in the TIVWAN Transmission Header and Trailer after Disbursement Start-up date.

Batch Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
239 W	“ <i>Institution School</i> is not using the latest release of EDEExpress”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> The EDEExpress Version number is nonblank The Express Version number does not equal ‘WEB’ The EDEExpress Version number in the Header record does not match the Most Current Version Number @ in the database <p>Set edit code 239.</p>	Occurs when the version of EDEExpress used is not the most current version.	<p>RFMS: Warning message- no further action is necessary.</p> <p>*****</p> <p>EDEExpress: Verify you are using the latest version of EDEExpress by clicking on Help/About EDEExpress for Windows. If you are not using the latest version, complete your installation following the procedures outlined in your installation guide. Subsequent batches submitted to RFMS should no longer receive this type of warning.</p>
240 W	“OPE ID Number does not match the Institutions Reporting Pell ID in the Batch Number for Award Years after 2000-2001”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> OPE ID Number is nonblank OPE ID Number is not assigned to that Reporting Campus (position 46 – 51) Award Year portion of batch number >= 2002 <p>Set edit code 240</p>	Occurs when the OPE ID is incorrect or does not match the reporting campus ID number.	Correct the OPE ID number or leave blank.

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
303 E	<p>“Invalid Original SSN resulting in RFMS being unable to match with the Applicant record for Award Year 2002 and beyond”</p> <p>“Invalid Original SSN or Name Code resulting in RFMS being unable to match with the Applicant record for Award Year 2000-2001 and before.</p>	<p>If Award Year \geq 2002 and if ANY of the following are true:</p> <ul style="list-style-type: none"> • The Original SSN does not have a matching Applicant record • The Original SSN does not match the SSN portion of the Origination ID <p>If Award Year \leq 2001 and if ANY of the following are true:</p> <ul style="list-style-type: none"> • If Original SSN or Original Name Code do not have a matching Applicant record • The Original SSN does not match the SSN portion of the Origination ID • The Original Name Code does not match the Name Code portion of the Origination ID <p>REJECT RECORD Set edit code 303</p>	Occurs when the SSN can not be found on the applicant file. Codes 311 and 312 are usually reported at the same time.	<p>Verify that the SSN in the Origination ID is correct; verify that the student is Pell eligible.</p> <p>Correct the record and resubmit if the student is eligible.</p>

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
304 E	“Attendeding and Reporting/Funded campus mismatch or Origination Identifier Pell ID mismatch with Attendeding campus Pell ID”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> Attended Pell ID does not match the Pell ID portion of the Origination ID The Pell ID does not exist in the database Attended Pell ID is nonnumeric Attended Pell ID is not a Branch of Pell ID in the Batch Number located in the Grant Batch Header and the Attended Pell ID is not a Reporting Campus <p>REJECT RECORD Set edit code 304</p>	Occurs when the Pell reporting campus in the Grant Batch header record has no relationship with the Attended Campus in the student Origination record. If the Pell Reporting Campus ID in the Grant Batch Header is different than the Pell Attended Campus ID in the student Origination ID then RFMS checks that there is a relationship in the RFMS database between the two campuses. If there is not, the record is rejected.	<p>RFMS: Resubmit the student Origination record with the correct Pell Reporting Campus ID in the Grant Batch Header.</p> <p>*****</p> <p>EDExpress: Verify the record is created under the correct Origination ID. If not, delete record and recreate it using the correct Reporting/Attended campus ID. Export new record and transmit to RFMS.</p>
305 W	“Invalid Award Amount/Correction Applied”	<p>If ANY of the following are true:</p> <ul style="list-style-type: none"> Award amount is non-numeric Award amount is not in valid range (0 – maximum award @) Award amount is greater than calculated/ recalculated award amount <p>Set the Accepted Award amount to the Calculated/Recalculated Award Amount. If the pennies are greater than 0 set to 0</p> <p>Set edit code 305</p>	Occurs when RFMS corrects the calculation for the Origination award amount. RFMS calculates the Award Amount based on the student’s EFC, COA, Attendance, and the School’s Payment Methodology and Academic Calendar.	<p>Verify that the student’s EFC, COA, Attendance, and the School’s Payment Methodology and Academic Calendar are correct and resubmit.</p> <p>If no new Origination record is submitted, the accepted award amount will remain the amount that RFMS calculated.</p>

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
319 W	“Invalid Weeks of Inst. <i>Instructional</i> Time in Program’s Definition of Academic Year/Correction Applied”	<p>If the following is true:</p> <ul style="list-style-type: none"> • If WKSPROG is not in valid range (30 – 78) and PM is 2 – 5 <p>Set accepted WKSPROG to default value if Attended Pell ID default value is populated and valid;</p> <p>Otherwise, set accepted WKSPROG to default if Reporting Pell ID default value is populated and valid;</p> <p>Otherwise set accepted WKSPROG to “30”</p> <p>If the following is true:</p> <ul style="list-style-type: none"> • If WKSPROG is not Blank and PM = 1 <p>Set accepted WKSPROG to blank</p> <p>Set edit code 319</p>	Occurs when invalid or missing Weeks of Instruction is included and RFMS corrects. Usually this occurs when the Payment Methodology and Academic Calendar indicate a term-based program. Credit/Clock Hour schools populate this field only.	Verify that the Payment Methodology and Academic Calendar are correct and the RFMS correction is correct. If this is correct, no further action is necessary. If it is not correct, correct the Payment Methodology and Academic Calendar and Weeks of Instructional Time and resubmit.

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
320 W	“Invalid Weeks of Inst. <i>Instructional</i> Time used to Calculate Payment/Correction Applied”	<p>If the following is true:</p> <p>If WKSCALC is not blank and Accepted PM = 1 Set accepted WKSCALC to Blank</p> <p>If the following is true:</p> <p>If WKSCALC is not blank and not in valid range (00 – 78) and Accepted PM <> 1</p> <p>Set Accepted WKSCALC to previously accepted value if Origination is change record;</p> <p>Otherwise, set the Accepted WKSCALC to the Accepted WKSPROG.</p> <p>If the following is true:</p> <p>If WKSCALC is not 00 – 29 and Accepted PM = 2</p> <p>Set Accepted WKSCALC to 29.</p> <p>If the following is true:</p> <p>If (WKSCALC is not 00 – 78 or greater than Accepted WKSPROG) and Accepted PM = 3 to 5</p> <p>Set Accepted WKSCALC to Accepted WKSPROG</p> <p>Set edit code 320</p>	Occurs when invalid or missing Weeks of Instruction is included and RFMS corrects. This usually occurs when the Payment Methodology and Academic Calendar indicate a term-based program. This field is only populated by cr/clock hour schools.	Verify that the Payment Methodology and Academic Calendar are correct and the RFMS adjustment is correct. If correct, no further action is necessary. If it is not, correct the Payment Methodology, Academic Calendar and Weeks of Instructional Time and resubmit.

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
321 W	“Invalid Cr / <i>Credit or Clock Hrs</i> <i>Hours</i> in program’s definition of academic year/ Correction Applied”	<p>If the following is true:</p> <p>If HRSPROG is not Blank and Accepted AC = 1 – 4</p> <p>Set Accepted HRSPROG to Blank</p> <p>If the following is true:</p> <p>IF (HRSPROG is < 900 or > 3120) and Accepted AC = 5</p> <p>Set accepted HRSPROG to default value if Attended Pell ID default value is populated and valid;</p> <p>Otherwise, set accepted HRSPROG to default</p> <p>If Reporting Pell ID default value is populated and valid;</p> <p>Otherwise, set Accepted HRSPROG to 900</p> <p>If (HRSPROG is < 24 or > 100) and Accepted AC = 6</p> <p>Set accepted HRSPROG to default value if Attended Pell ID default value is populated and valid;</p> <p>Otherwise, set accepted HRSPROG to default</p> <p>If Reporting Pell ID default value is populated and valid;</p> <p>Otherwise, set Accepted HRSPROG to 24.</p> <p>Set edit code 321</p>	Occurs when Clock Hours are invalid or missing and RFMS corrects. Usually this occurs when the Payment Methodology and Academic Calendar indicate a term-based program and this field is only populated by cr/clock hour schools.	Verify that the Payment Methodology and Academic Calendar are correct and the RFMS correction is correct. If this is correct, no further action is necessary. If it is not correct, correct the Payment Methodology and Academic Calendar and Cr/Clock Hours and resubmit.

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
322 W	"Invalid Cr / <i>Credit or Clock Hrs</i> -Hours-in all payment periods expected to complete this school year/ Correction Applied"	If the following is true: If HRSCALC is not blank and Accepted AC is 1 – 4 Set Accepted HRSCALC to Blank If the following is true: If (HRSCALC is NOT between 0000 AND Accepted HRSPPROG) and (Accepted AC is 5 or 6) Set Accepted HRSCALC to Accepted HRSPPROG Set edit code 322	Occurs when invalid or missing Clock hours are included and RFMS corrects. Usually this occurs when the Payment Methodology and Academic Calendar indicate a term-based program. Only cr/clock hour schools populate this field.	Verify that the Payment Methodology and Academic Calendar are correct and the RFMS correction is correct. If this is correct, no further action is necessary. If it is not correct, correct the Payment Methodology and Academic Calendar and CR/Clock Hours and resubmit.
323 W	"Origination is "Over Paid" and Negative Disbursement is Expected"	If ALL of the following are true: <ul style="list-style-type: none"> • Origination is change record • Student has previous disbursements • Recalculated accepted Origination award amount is less than the total amount disbursed Set the Negative Disbursement Amount to (Recalculated Accepted Origination Award Amount – Total Amount Disbursed) If ALL of the following are true: <ul style="list-style-type: none"> • Origination is change record • Student has previous disbursements • Student has negative pending disbursement amount < 0 • Recalculated award amount is less than or equal to the total amount disbursed Set the Negative Disbursement Amount to (Recalculated Accepted Origination Award Amount – Total Amount Disbursed) If ALL of the following are true: <ul style="list-style-type: none"> • Origination is change record • Student has previous disbursements • Student has negative pending disbursement amount < 0 Recalculated award amount is greater than or equal to the total amount disbursed Set the Negative Disbursement Amount to 0 Set edit code 323	Occurs when a new Origination record for a lower award amount is submitted and the amount already disbursed to the student exceeds the new award amount. School must submit negative disbursement within 30 days or RFMS will send a system-generated negative disbursement.	Send a negative disbursement for the overpaid amount. In the future, when the award amount decreases, adjust the disbursement record not the Origination record.

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
324 E	"Invalid Name Code resulting in RFMS being unable to match with the Applicant Record, or does not equal the name code in the Origination ID, for Award Year 2002 and beyond"	<p>If Award Year is \geq 2001-2002 and subsequent years and if ANY of the following are true:</p> <ul style="list-style-type: none"> The Original Name Code does not have a matching applicant record The Original Name Code does not match the Name Code portion of the Origination ID <p>REJECT RECORD Set edit code 324</p>	Occurs when RFMS is not able to match the Original Name code with the Applicant record or it does not match the Name code in the Origination ID.	<p>RFMS: Verify that there is a name for the number used on the Origination record. If not, resubmit the Origination record with a Blank space in the Name Code field.</p> <p>*****</p> <p>EDEExpress: Resubmit the Origination record with a BLANK in the Name Code Field.</p>
325 E	"Invalid Origination ID - Pell ID is non-numeric for Award Year 2001 2002 and beyond"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> Award Year portion of the Origination ID is \geq 2002 The Pell ID is nonnumeric for six positions <p>REJECT RECORD Set edit code 325</p>	Occurs when the Origination ID has a Pell ID that is nonnumeric.	Correct the Origination ID and resend the record.
326 E	"Invalid Origination ID - Invalid Award Year for the Batch for Award Year 2001 2002 and beyond"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> The Award Year portion of the Origination ID is \geq 2002 The Award Year \neq the Award Year @ of the Batch <p>REJECT RECORD Set edit code 326</p>	Occurs when the Origination ID has an Award Year that is different from the Award Year in the Batch Number.	<p>RFMS: Resubmit the record with a corrected Origination ID.</p> <p>*****</p> <p>EDEExpress: Verify the record is created under the correct Origination ID. If not, delete record and recreate using the correct Reporting/Attended campus ID. Export new record and transmit to RFMS.</p>

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
327 E	“Invalid Origination ID -Sequence Number is not “00” for Award Year 2001 –2002 and beyond.	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Award Year portion of the Origination ID is \geq 2002 • The Sequence Number is not “00” <p>REJECT RECORD Set edit code 327</p>	Occurs when the Origination ID has a sequence number that is not ‘00’.	<p>RFMS: Resubmit the record with a corrected Origination ID. *****</p> <p>EDEExpress: Verify the record is created under the correct Origination ID. If not, delete record and recreate using the correct Reporting/Attended campus ID. Export new record and transmit to RFMS.</p>
328 E	“Invalid Origination ID - SSN is non-numeric, or is not \geq 001010001 and \leq 999999999 for Award Year 2001 –2002 and beyond”	<p>If the Award Year portion of the Origination ID is \geq 2001-2002 and subsequent years and ANY of the following are true:</p> <ul style="list-style-type: none"> • The SSN is nonnumeric • The SSN is not \geq 001010001 and \leq 999999999 <p>REJECT RECORD Set edit code 328</p>	Occurs when the Origination ID has a SSN that is nonnumeric or is not within the allowable SSN range.	<p>RFMS: Resubmit the record with a corrected Origination ID. *****</p> <p>EDEExpress: Verify the record is created under the correct Origination ID. If not, delete record and recreate using the correct Reporting /Attended Campus ID. Export new record and transmit to RFMS.</p>
329 E	“Invalid Origination ID - Name Code not A-Z or “.” or “ ” or “- ” or “ ” for Award Year 2002 and beyond”	<p>If ALL of the following are true: The Award Year portion of the Origination ID is \geq 2002 The Name Code is not A-Z or “.” or “ ” or “-”, or “ ”</p> <p>REJECT RECORD Set edit code 329</p>	Occurs when the Origination ID has a Name Code that is not valid.	<p>RFMS: Resubmit the record with a corrected Origination ID. *****</p> <p>EDEExpress: Verify the record is created under the correct Origination ID. If not, delete record and recreate using the correct Reporting /Attended Campus ID. Export new record and transmit to RFMS.</p>

Origination Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
330 W	"Duplicate SAR ID may be shared by two students for Award Year 2001-2002 or beyond"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Award Year portion of the Origination ID is \geq 2002 • The SSN and Pell ID match one on file • The first name on the associated applicant record is different than the one on the STUDENT record for that origination <p>Set SHARED SAR ID ED USE FLAG to '1' on the Origination Acknowledgement Record Set edit code 330</p>	Occurs when the SSN is submitted to RFMS more than once for a student with different name codes.	Verify the SSN number and name code are correct on the ISIR for the student. If a correction is necessary, have the student complete a new FAFSA so that new SAR ID will be generated. Submit a new Origination record under the corrected SAR ID.
331 D	"Duplicate Origination for Award Year 2001-2002 and beyond"	<p>If ALL of the following are true: The Award Year portion of the Origination ID is \geq 2001-2002 and subsequent years and ALL of the following fields on the input Origination record match the values on the database:</p> <ul style="list-style-type: none"> • Origination ID • Original SSN • Original Name Code • Attended Pell ID • Award Amount • Estimated Disbursement Dates (1 – 15 • Enrollment Date • Incarcerated Code • Low Tuition and Fees Code • Verification Status Code • Transaction Number • Secondary EFC Code • Expected Family Contribution (EFC) • Enrollment Status • Cost of Attendance (COA) • Academic Calendar (AC) • Payment Methodology (PM) • Weeks of Instructional Time in Program's Definition of Academic Year (WKSPROG) • Weeks of Instructional Time Used to Calculate Payment (WKSCALC) • Credit/Clock Hours in Program's Definition of Academic Year (HRSPROG) • Credit/Clock Hours in all Payment Periods Expected to Complete (HRSCALC) <p>Set Action Code = 'D' Set edit code 331</p>	Occurs when the record sent has been previously submitted and accepted.	This is a duplicate record. No further action is necessary.

Disbursement Edit/Reject Codes

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
401 <i>E</i>	“Invalid Origination ID” for Award Year 2000 – 2001	<p>If the Award Year portion of the Origination ID is <=2001 and ANY of the following are true:</p> <ul style="list-style-type: none"> • The Pell ID is nonnumeric for six positions • The Award Year <> the Award Year @ of the Batch • The Sequence Number is not “00” • The SSN is not >=001010001 and <=999999999 • The Name Code is not A-Z or “.” or “” or “-” or “ ” or “”. <p>@ Award Year processing comes from the AWARD_YEAR table</p> <p>REJECT RECORD Set edit code 401</p>	Occurred for Award Year 2000 – 2001 when the Origination ID was not formatted correctly or was missing data.	

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
404 E	"Debit/Credit Indicator Flag Not Valid"	If the Debit/Credit Indicator Flag is not 'P' or 'N' REJECT RECORD Set edit code 404	Occurs if a value other than P-Positive or N-Negative is sent.	RFMS: Resubmit the disbursement record with a "P" or "N." ***** EDEXpress: Resave the disbursement record so the status will reset back to 'Ready.' If rejects again, contact CPS Customer Service.
405 E	"Disbursement Amount Not Valid because amount is non-numeric"	If the Disbursement Amount is nonnumeric REJECT RECORD Set edit code 405	Occurs if Disbursement amount is not numeric.	RFMS: Resubmit the Disbursement record with a numeric amount. ***** EDEXpress: Resave the Disbursement record so the status will reset back to 'Ready.' Export and transmit record again. If rejects again, contact CPS Customer Service.
406 W	"Disbursement Amount Is Not in Valid Range"	If ALL of the following are true: <ul style="list-style-type: none"> The Debit/Credit flag is 'P' The Disbursement Amount + the Total Amount Disbursed for the Origination ID is > Award Amount on the Origination Record Set the Accepted Disbursement Amount to the Award Amount – the Total Disbursed Amount Set edit code 406	Occurs if the full amount of the disbursement is not allowed because the Origination award amount has been reached.	Verify, on the Origination record, the total award amount. If the amount is incorrect, verify that the Payment Methodology, Academic Calendar, COA, EFC and Attendance are correct, and correct if necessary. Submit the corrected Origination record and then submit a new Disbursement record with a new disbursement reference number.

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
407 E	“Disbursement Date is Not Valid Date because date is non-numeric”	If the Disbursement Date is nonnumeric REJECT RECORD Set edit code 407	Occurs if a nonnumeric date is submitted, the date is not in the CCYYMMDD format or the Calendar day is invalid for the month. For example, 20000931 is not a valid date.	RFMS: Resubmit the Disbursement record with a numeric date. ***** EDEXpress: Resave the Disbursement record so that the status will reset back to ‘Ready’. Export and transmit record again. If record rejects again, contact CPS Customer Service.
408 E	“Disbursement Date is Not Valid for Processing Date, not in a Valid Range, or not a valid RFMS Date format”	If ANY of the following are true: <ul style="list-style-type: none"> • The RFMS processing date is less than N days prior to the disbursement date • The disbursement date is not a valid RFMS date format • The disbursement date is not in the valid range <p>* N is 5 days for JIT, 30 days for Advance Funding, and 0 days for Reimbursement</p> REJECT RECORD Set edit code 408	Occurs if a School sends a date prior to June 21 st of the first year of the Award Year or a date over 30 days in advance of the batch creation date.	RFMS: Resubmit the Disbursement record with a corrected disbursement date. ***** EDEXpress: Resave the Disbursement record so that the status will reset back to ‘Ready’ after verifying your system date is correct. If record rejects again, contact CPS Customer Service.

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
409 E			Reserved for future use.	
410 W	“Potential Concurrent Enrollment – Multiple Reporting. Sent separately”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Disbursement record is not rejected • Other Origination records exist for the student at different attended campuses for the current Award Year • The total amount disbursed for any of the other Origination records is > 0 • The Enrollment dates on any two Origination records with Total Disbursement amounts > 0 are less than 30 days of each other <p>Generate “CE” Multiple Reporting Records to all Attended campuses involved</p> <p>Set edit code 410</p>	Multiple Reporting Records that are sent separately occur when at least one other school has submitted a Disbursement record for the same student and the enrollment periods are within 30 days of each other. A MRR is sent to the school in addition to this edit code on the Disbursement Acknowledgement record.	Warning Message. Review the MRR record for details concerning the other school(s) involved.

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
411 W	"Potential Over Award Over Overaward Project – Multiple Reporting. Sent separately"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> Disbursement record is not rejected Other Origination records exist for the student at different attended campuses for the current Award Year Total amount disbursed for any of the other Origination records is > 0 Total of the Percentage Used is > 100.00 <p>Refer to Total Percentage Calculations to determine Total Percentage Used</p> <p>Set the Accepted Disbursement Amount so that the Total Percentage used is 100.00, rounded to the nearest penny</p> <p>Generate appropriate Multiple Reporting Records (PB, PR, BC or RC) to all attended campuses involved</p> <p>Set the POP Flag on the Origination record to one of the following values, depending on the situation:</p> <ul style="list-style-type: none"> 'Y' – If POP-blocked 'B' – If POP-blocker 'U' – If PU is generated 'N' – If disbursement received and accepted after PU and no longer POP blocked <p>Set edit code 411</p>	<p>Occurs when RFMS receives student disbursement records from two or more schools that exceed the Award Amount for the Entire year.</p> <p>An MRR is sent to the school in addition to this edit code on the disbursement acknowledgement record.</p>	Warning message. Review the disbursement amount for changes and the MRR record for details concerning the other school(s) involved.

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
412 E	"Negative Disbursement cannot be accepted without a previous accepted positive disbursement"	<p>If ALL of the following are true: The Debit/Credit flag = 'N' No positive accepted disbursement exists</p> <p>REJECT RECORD Set edit code 412</p>	Occurs whenever a school sends a negative disbursement and there is no accepted positive disbursement on file at RFMS.	<p>RFMS: Resubmit the Disbursement record with a positive disbursement amount. *****</p> <p>EDExpress: Delete the negative Disbursement record and create a positive disbursement.</p>
413 W	"Insufficient Negative Disbursement amount. Negative Disbursement is expected for difference amount"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Origination record has an "Over Paid" status • The Debit/Credit Flag is 'N' • The disbursement amount is < the negative pending disbursement amount <p>Update the negative disbursement amount with reported negative disbursement amount</p> <p>Set edit code 413</p>	Occurs if an updated Origination is sent that reduces the award to an amount that is less than Total Accepted Disbursements.	Submit a new negative disbursement in the amount of the over payment. In the future, do not send update Origination records with lower award amounts. Send a new negative disbursement to adjust the award paid to the student.

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
417 E	“Disbursement submitted after end of processing year and <i>institution school</i> has not been granted Administrative Relief”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • The Debit/Credit Flag is ‘P’ • The Processing Date is > the Award Year Processing Cycle End Date@ • The school has not been granted administrative relief based on the Administrative relief table • This is not an audit adjustment • POP Flag <> ‘U’ or Blank <p>REJECT RECORD Set edit code 417</p>	Occurs if the Disbursement is sent after the Award Year deadline.	Contact Federal Pell Grant Hotline concerning requesting Administrative Relief.
418 W	“Origination indicates Verification Status ‘W’, Disbursement adjusted to the Origination Award Amount or 50% of the Scheduled Award Amount, whichever is lesser, and Award Year is 2000 – 2001 or prior”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Award Year is prior to or equal to 2000 – 2001 • The Verification Status is ‘W’ on the Origination record • Disbursement Amount is >50% of the Scheduled Award Amount <p>Set the Accepted Disbursement Amount to the lesser of either the Origination Award amount or 50% of the Schedule Award Amount</p> <p>Set edit code 418</p>	<p>This occurred during the 2000-2001 Award Year for Verification Status of “W”.</p> <p>It is reserved for future use as of the 2001-2002 Award Year</p>	
419 W	“Origination indicates Verification Status ‘W’. <i>Verification W needs to be updated on the Origination record in RFMS.”</i> ; and Award Year is 2000 – 2001 or prior”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> • Award Year is prior to or equal to 2000 – 2001 • The Verification Status is ‘W’ on the Origination Record <p>Set edit code 419</p>	<p>This occurred during the 2000-2001 Award Year for Verification Status of “W”.</p> <p>It is reserved for future use as of the 2001-2002 Award Year.</p>	

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
422 W	<i>“Institution School is eligible, Payment Period Start Date is invalid or not in a valid range and Award Year is 2001 – 2002 or beyond”</i>	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> Award Year is 2001 – 2002 or beyond School is eligible Payment Period Start Date@ is invalid or not within the range defined in the ALGORITHM table <p>Set the Accepted Payment Period Start Date to blank</p> <p>Set edit code 422</p>	The school has sent a value in the Payment Period Start Date field that is not valid or not in the valid date range.	This is warning message, RFMS has corrected the date to blank because an invalid value was submitted.
423 E	<i>“Institution School is not eligible, Payment Period Start Date is invalid or not in a valid range and Award Year is 2001 – 2002 or beyond”</i>	<p>If ALL of the following are true:</p> <p>Award Year is 2001 – 2002 or beyond</p> <p>School is NOT eligible</p> <p>Payment Period Start Date@ is invalid or not within the range defined in the ALGORITHM table</p> <p>REJECT RECORD</p> <p>Set edit code 423</p>	The school is ineligible and has sent a date in the Payment Period Start Date field that is not valid or not in the valid date range.	Resend the record with a corrected Payment Period Start Date.
424 E	<i>“Institution School is not eligible, Payment Period Start Date is not in the eligible range and Award Year is 2001 – 2002 or beyond”</i>	<p>If ALL of the following are true:</p> <p>Award Year is 2001 – 2002 or beyond</p> <p>School is NOT eligible</p> <p>Payment Period Start Date is not in the range of eligibility</p> <p>REJECT RECORD</p> <p>Set edit code 424</p>	The school is ineligible and has sent a date in the Payment Period Start Date field that is not in the range of eligibility.	Resend the record with a corrected Payment Period Start Date.

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
425 E	"Invalid Origination ID - Pell ID is non-numeric for Award Year 2002 and beyond"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> Award Year portion of the Origination ID is \geq 2001-2002 and subsequent years The Pell ID is nonnumeric for six positions <p>REJECT RECORD Set edit code 425</p>	Occurs if the Origination ID has a Pell ID that is nonnumeric.	<p>RFMS: Correct the Origination ID and resubmit the disbursement record.</p> <p>*****</p> <p>EDEExpress: Verify the disbursement record was created using the correct Origination ID. If not, delete disbursement record and recreate using the correct Origination ID.</p>
426 E	"Invalid Origination ID - Invalid Award Year for the Batch for Award Year 2002 and beyond"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> The Award Year portion of the Origination ID is \geq 2002 The Award Year \neq the Award Year @ of the Batch <p>REJECT RECORD Set edit code 426</p>	Occurs if the Origination ID has an Award Year that is different from the Award Year in the Batch Number.	<p>RFMS: Correct the Origination ID and resubmit the disbursement record.</p> <p>*****</p> <p>EDEExpress: Verify the Disbursement record was created using the correct Origination ID. If not, delete disbursement record and recreate using the correct Origination ID.</p>

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
427 E	“Invalid Origination ID - Sequence number is not “00” for Award Year 2001 2002 and beyond”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> The Award Year portion of the Origination ID is \geq 2002 The Sequence Number is not “00” <p>REJECT RECORD Set edit code 427</p>	Occurs if the Origination ID has a Sequence number that is not “00.”	<p>RFMS: Correct the Origination ID and resubmit the disbursement record. *****</p> <p>EDEExpress: Verify the Disbursement record was created using the correct Origination ID. If not, delete Disbursement record and recreate using the correct Origination ID.</p>
428 E	“Invalid Origination ID - SSN is not \geq 001010001 and \leq 999999999 for Award Year 2002 and beyond”	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> The Award Year portion of the Origination ID is \geq 2002 The SSN is not \geq 001010001 and \leq 999999999 or is non numeric <p>REJECT RECORD Set edit code 428</p>	Occurs if the Origination ID has a SSN that is nonnumeric or is not within the allowable SSN range.	<p>RFMS: Correct the Origination ID and resubmit the disbursement record. *****</p> <p>EDEExpress: Verify the disbursement record was created using the correct Origination ID. If not, delete disbursement record and recreate using the correct Origination ID.</p>

Disbursement Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
429 E	“Invalid Origination ID - Name Code not A-Z or “.” or “ ’ ” or “ - ” or “ ” for Award Year 2002 and beyond”	If ALL of the following are true: The Award Year portion of the Origination ID is >= 2001-2002 and subsequent years The Name Code is not A-Z or “.” or “ ’ ” or “ - ” or “ ” REJECT RECORD Set edit code 429	Occurs if the Origination ID has a name code that is invalid.	RFMS: Correct the Origination ID and resubmit the disbursement record. ***** EDEXpress: Verify the disbursement record was created using the correct Origination ID. If not, delete disbursement record and recreate using the correct Origination ID.
430 D	“Duplicate Disbursement reference number. Reference number already at RFMS” for Award Year 2001-2002 and beyond.	If ALL of the following are true: <ul style="list-style-type: none"> Award Year is >= 2001-2002 and subsequent years Disbursement Reference number already exists Set the record to a Duplicate status; Set the Action Code to ‘D’ and create the full acknowledgement record with the data stored on RFMS. Set edit code 430	Occurs when a duplicate disbursement has been sent on a record, usually when a batch is processed more than once.	This is a duplicate, the record has already been processed, and no further action is necessary.

Data Request Edits/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
608 E	"Invalid MR Institution ID"	<p>If ALL of the following are true:</p> <ul style="list-style-type: none"> The MRR Code 2 = 'I' The MR Pell ID is nonnumeric <p>REJECT RECORD Set edit code 608</p>	Occurs if an invalid Institution Pell ID is entered on a Data Request for MRR records.	<p>RFMS: Resubmit data request with the corrected institution Pell ID.</p> <p>*****</p> <p>EDEExpress: Verify your Reporting/Attended Campus codes are defined correctly in setup. If not, correct and export data request record again.</p>
609 E	"Requested/ Matching Data Not Found"	<p>If no data is found for the Request</p> <p>REJECT RECORD Set edit code 609</p>	Occurs if no data is found for request.	Create a different request; otherwise, no further action is necessary.
610 E	"Student Not Originated at Requesting <i>Institution School</i> "	<p>If no data is found for the transaction being sought (Only applies to MRR)</p> <p>REJECT RECORD Set edit code 610</p>	Occurs if a Student ID is requested on MRR but the ID was not originated at the requesting school.	<p>RFMS: Verify the correct Student ID was entered. If correct, school must submit an Origination for student prior to requesting MRR information.</p> <p>*****</p> <p>EDEExpress: Verify you have an acknowledged Origination record on file before submitting this type of data request.</p>
611 E	"Invalid Reconciliation <i>Origination Student</i> ID"	<p>If all the following are true:</p> <ul style="list-style-type: none"> Request type = 'R' Positions 1-9 of the Student ID are nonnumeric <p>REJECT RECORD Set edit code 611</p>	Occurs if the Student ID is incomplete or not valid.	Resubmit the Data Request with the correct identifier.

Institutional Data Record Edit/Reject Codes

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
701 E	“Invalid Attended Pell ID – <i>an invalid Pell ID number was submitted</i> ”	<p>If ANY of the following is true:</p> <ul style="list-style-type: none"> The Attended Pell ID is nonnumeric for six positions The Attended Pell ID is not found in the RFMS Institution Table Attended Pell ID does not have relationship with Reporting Pell ID <p>REJECT RECORD Set edit code 701</p>	Occurs if an invalid Pell ID number is submitted.	<p>RFMS: Resubmit the Institutional Data Record with the correct Attended Campus Pell ID.</p> <p>*****</p> <p>EDEExpress: Verify the Reporting Campus Code selected on the export dialog has the correct Attended Campus Pell ID defined in setup and export institution data record again.</p>
702 E	“Invalid State In Mailing Address – <i>a missing or invalid state was submitted in the mailing address</i> ”	<p>If the state code is not a valid code in the STATE table</p> <p>REJECT RECORD Set edit code 702</p>	Occurs if a missing or invalid state was submitted in the mailing address.	<p>RFMS: Resubmit the Institutional Data Record with the corrected State in the mailing address.</p> <p>*****</p> <p>EDEExpress: Verify the state code in setup is correct for the Reporting Institution and export institution data record again.</p>

Institutional Data Record Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
703 E	“FAA Telephone Number Not Numeric – <i>the telephone number contained blanks or non-numeric characters (such as a dash)</i> ”	<p>If ANY of the following is true:</p> <ul style="list-style-type: none"> The FAA Telephone Number is not spaces, or is nonnumeric, for ten positions The last four positions of the FAA Telephone Number are not spaces, or are nonnumeric <p>REJECT RECORD Set edit code 703</p>	Occurs if the FAA Telephone Number contained blanks or nonnumeric characters, such as a dash.	<p>RFMS: Resubmit the institutional data record with a corrected telephone number.</p> <p>*****</p> <p>EDEExpress: Verify the telephone number is completed in setup and export institution data record again.</p>
704 E	“FAA Fax Number Not Numeric – <i>the telephone number contained blanks or non-numeric characters (such as a dash)</i> ”	<p>If the FAA Fax Number is not spaces, or is nonnumeric, for ten positions</p> <p>REJECT RECORD Set edit code 706</p>	Occurs if the FAA Fax Number contains blanks or nonnumeric characters, such as a dash.	<p>RFMS: Resubmit the institutional data record with a corrected fax number.</p> <p>*****</p> <p>EDEExpress: Verify the fax number is completed in setup and export institution data record again.</p>
705 E	“Invalid Institution Type – <i>institution type was not 1-5</i> ”	<p>If ANY of the following is true:</p> <ul style="list-style-type: none"> Institution Type is not blank Institution Type is not 1 to 6 <p>REJECT RECORD Set edit code 705</p>	Occurs if the School type is not 1-6.	<p>RFMS: Resubmit the institutional data record with a corrected school type.</p> <p>*****</p> <p>EDEExpress: Verify the institution type is completed in setup and export institution data record again.</p>

Institutional Data Record Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
706 E	“Invalid Financial Control Code – <i>financial control code is invalid</i> ”	<p>If ANY of the following is true:</p> <ul style="list-style-type: none"> Financial Control Code is not blank Financial Control Code is not 1 to 3 <p>REJECT RECORD Set edit code 706</p>	Occurs if the Financial Control Code is invalid.	<p>RFMS: Resubmit the institutional data record with a corrected Financial Control Code.</p> <p>*****</p> <p>EDEExpress: Verify that the Financial Control number in setup is 1, 2 or 3. Then export institution data record again.</p>
707 E	“Invalid Academic Year Code – <i>academic year code is invalid</i> ”	<p>If ANY of the following is true:</p> <ul style="list-style-type: none"> AC is not blank AC is not 1 to 6 <p>REJECT RECORD Set edit code 707</p>	Occurs if the Academic Year Code is invalid.	Resubmit the institutional data record with correct Award Year.
708 E	“Invalid Weeks In Institution Academic Year – <i>the number of weeks in the academic year is invalid (payment methodology and academic calendar indicate a term based school, not a clock hour school)</i> ”	<p>If ANY of the following is true:</p> <ul style="list-style-type: none"> Weeks is not blank Weeks is not 30-78 <p>REJECT RECORD Set edit code 708</p>	<p>Occurs if the Number of Weeks in the Academic Year is invalid.</p> <p>(Payment Methodology and Academic Calendar indicate a term-based school, not a Clock Hour school).</p>	<p>RFMS: Resubmit the institutional data record with this field blank.</p> <p>*****</p> <p>EDEExpress: Verify the information in setup is correct and export institution data record again.</p>

Institutional Data Record Edit/Reject Codes (Continued)

Edit Code and Type	Message	RFMS Condition and Action	What It Means	How to Fix It
709 E	“Invalid Credit/Clock Hours In Institution Academic Year – <i>the number of clock hours in the academic year is invalid (payment methodology and academic calendar indicate a term based school not a clock hour school)</i> ”	<p>If ANY of the following is true:</p> <ul style="list-style-type: none"> Credit/Clock Hours is not blank and AC <> 5 or 6 AC=5 and range <> 0900-3120 (must exist in Algorithm table where PARM=Clock Hours for Award Year in Batch Record) AC=6 and range <> 0024-0100 (must exist in algorithm table where PARM=Credit Hours for Award Year in batch record) <p>REJECT RECORD Set edit code 709</p>	<p>Occurs if the Number of Clock Hours in the Academic Year is invalid. (Payment Methodology and Academic Calendar indicate a term-based school, not a Clock Hour school).</p>	<p>RFMS: Resubmit the institutional data record with this field blank. ***** EDEXpress: Verify the information in setup is correct and export institution data record again.</p>
710 W	“No Input Data Or Data Matched Current Data – <i>no data sent or data had no changes with data on file</i> ”	<p>If ANY of the following is true:</p> <ul style="list-style-type: none"> No data sent No changes to file <p>Warning message Set edit code 710</p>	<p>Occurs if there is no data sent or data had no changes to the data on file.</p>	<p>Warning message - no further action necessary.</p>

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